

AGENDA

Meeting: CHIPPENHAM AREA BOARD
Place: Sheldon School, Hardenhuish Lane, Chippenham, SN14 6HJ
Date: Monday 13 September 2010
Time: 7.00 pm

Including the Parishes of Biddestone, Castle Combe, Chippenham Without, Chippenham, Christian Malford, Grittleton, Hullavington, Kington Langley, Kington St Michael, Langley Burrell, Nettleton, North Wraxall, Seagry, Stanton St Quintin, Sutton Benger and Yatton Keynell

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Julia Densham (Senior Democratic Services Officer), on 01249 706610 or email julia.densham@wiltshire.gov.uk or Victoria Welsh (Chippenham Community Area Manager), direct line 01249 706446 or (email) victoria.welsh@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Desna Allen – Queens & Sheldon (Chairman)	Peter Hutton – Cepen Park & Derriards
Chris Caswill – Monkton	Mark Packard – Pewsham (Vice Chair)
Paul Darby – Hardenhuish	Nina Phillips – Cepen Park & Redlands
Bill Douglas – Hardens & England	Judy Rooke – Lowden & Rowden
Howard Greenman - Kington	Jane Scott OBE– By Brook

Items to be considered	Time
<p>1. Chairman's Welcome and Introductions</p> <p>2. Apologies</p> <p>3. Minutes (<i>Pages 3 - 18</i>)</p> <p>a. To approve, and sign as a correct record, the minutes of the meeting held on 5 July 2010.</p> <p>b. Actions from the last meeting.</p> <p>4. Declarations of Interest</p> <p>Councillors are requested to declare any personal or prejudicial interests, or dispensations granted by the Standards Committee.</p> <p>5. Chairman's Announcements (<i>Pages 19 - 24</i>)</p> <p>To include, but not limited to, the following:</p> <p>a. Digital TV Switchover Help Scheme – a thank you</p> <p>b. Flood Survey Returns – a final reminder for completed forms</p> <p>c. Community Speedwatch – an update from Cllr Dick Tonge</p> <p>d. Gypsy and Traveller Site Consultation – an update</p> <p>e. Wiltshire Local Transport Plan Strategy – a consultation</p> <p>f. Aggregate Minerals Site Allocations – a consultation</p> <p>g. Parish Steward Scheme – for information</p> <p>h. Wiltshire Intelligence Network – for information.</p>	<p>7:00pm</p>
<p>6. Town, Parish and Partner Updates (<i>Pages 25 - 40</i>)</p> <p>To note the written reports and receive updates from any partners who wish to contribute:</p> <p>a. Parishes</p> <p>b. Wiltshire Police</p> <p>c. Wiltshire Fire and Rescue Service</p> <p>d. NHS Wiltshire</p> <p>e. Chippenham and Villages Community Area Partnership</p> <p>f. Chippenham Vision Board</p> <p>g. Community Area Young People's Issues Group (CAYPIG)</p> <p>h. Children's Parliament</p> <p>i. Area Board Priorities</p> <p>j. Westlea Housing Association – a presentation from young people about the 'Voice It' project.</p>	<p>7:10pm</p>

7. **Funding** (Pages 41 - 82)

7:40pm

a. Youth Transport Proposal

Richard Williams, Senior Youth Development Co-ordinator, and Sergeant Allan George, Wiltshire Police, will present a joint proposal under the youth transport funding allocation scheme.

b. Community Area Grants Scheme

The Wiltshire Councillors will consider 6 applications to the Community Area Grants Scheme 2010/11, as follows:

- i. Chippenham Hospital Radio – request £746 to convert a storage room into an office for programme preparation training and development of volunteers
- ii. North Wraxall Hall Management Committee - request £5,000 to build an extension to the village hall to provide improved facilities and increased capacity, conditional upon the balance of funding being in place
- iii. Hullavington Parish Council - request £150 towards cost of planting two trees on the village green
- iv. Doorway – request £4,700 towards 48 weekly arts and crafts sessions and 39 weekly gardening sessions for homeless and marginalised adults guest of Doorway aged 16 – 25, conditional upon the balance of funding being in place
- v. Kington Langley Tennis Club – request £3,700 towards resurfacing of the tennis court, conditional upon the balance of funding being in place
- vi. Chippenham Ladies Hockey Club – request £380 towards the purchase of protective equipment and coaching equipment

Grants application packs for the Community Area Grants Scheme are available from the Community Area Manager or electronically at www.wiltshire.gov.uk/areaboardscommunitygrantsscheme.htm.

c. Performance Reward Grant Scheme

The Wiltshire Councillors will consider 4 bids to the Performance Reward Grant Scheme, as follows:

- i. Wilts and Berks Canal Trust
- ii. Wiltshire Voices
- iii. SNAP - St Nicholas Appeal for a Pool
- iv. Chippenham Town Council – Stanley Park.

Chippenham Area Board councillors that are also Chippenham Town Councillors may declare prejudicial interests at item 7c(iv). If so, they will be invited to address the meeting as members of the public at the start of the item and will then leave the room for the duration of the discussion and the vote. As this applies to the Chairman of the Chippenham Area Board, the election of a temporary chairman to lead on this item will also take place.

d. Area Board Projects

The Wiltshire Councillors will consider 1 application under the Area Board Projects scheme, as follows:

- i. Taxi Marshall Scheme for Chippenham for 6 key evenings over Christmas and New Year – a request for £500 towards the project costs.

8. **Leisure Facilities Review**

8:10pm

Councillor Stuart Wheeler, cabinet representative for Leisure, Sport and Culture, will give a presentation on the review of leisure facilities across Wiltshire. This will be followed by a round table discussion of the proposals for the Chippenham community area.

9. **Community Issues Update**

8:40pm

Parvis Khansari, Service Director, will provide an update on issues received and actions taken since the last Area Board meeting held on 5 July 2010.

10. **Evaluation and Close** (*Pages 83 - 84*)

8:45pm

The Chairman will invite any remaining questions from the floor.

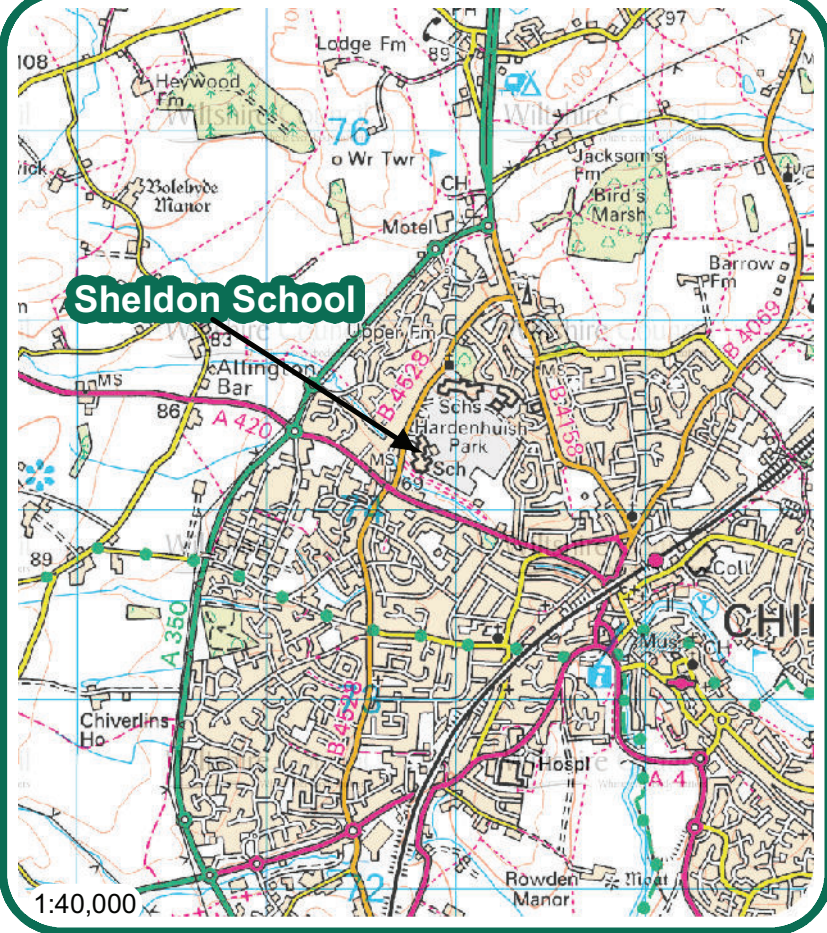
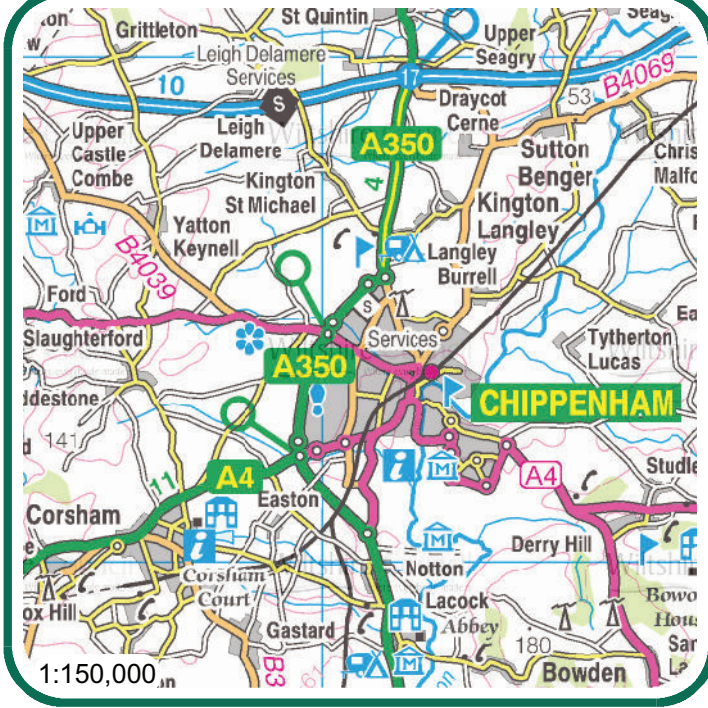
The next agenda planning meeting will be held on 21 October at 10am (Wiltshire Council, Monkton Park, Chippenham). Parish councillors interested in attending should contact either the Community Area Manger or the Chairman.

The meeting is asked to note the future meeting dates below and is reminded to complete the evaluation forms in the packs.

6.30pm for 7.00pm Monday 22 November 2010, Swindon and Wiltshire Records Office, Cocklebury Road, Chippenham, SN15 3QN

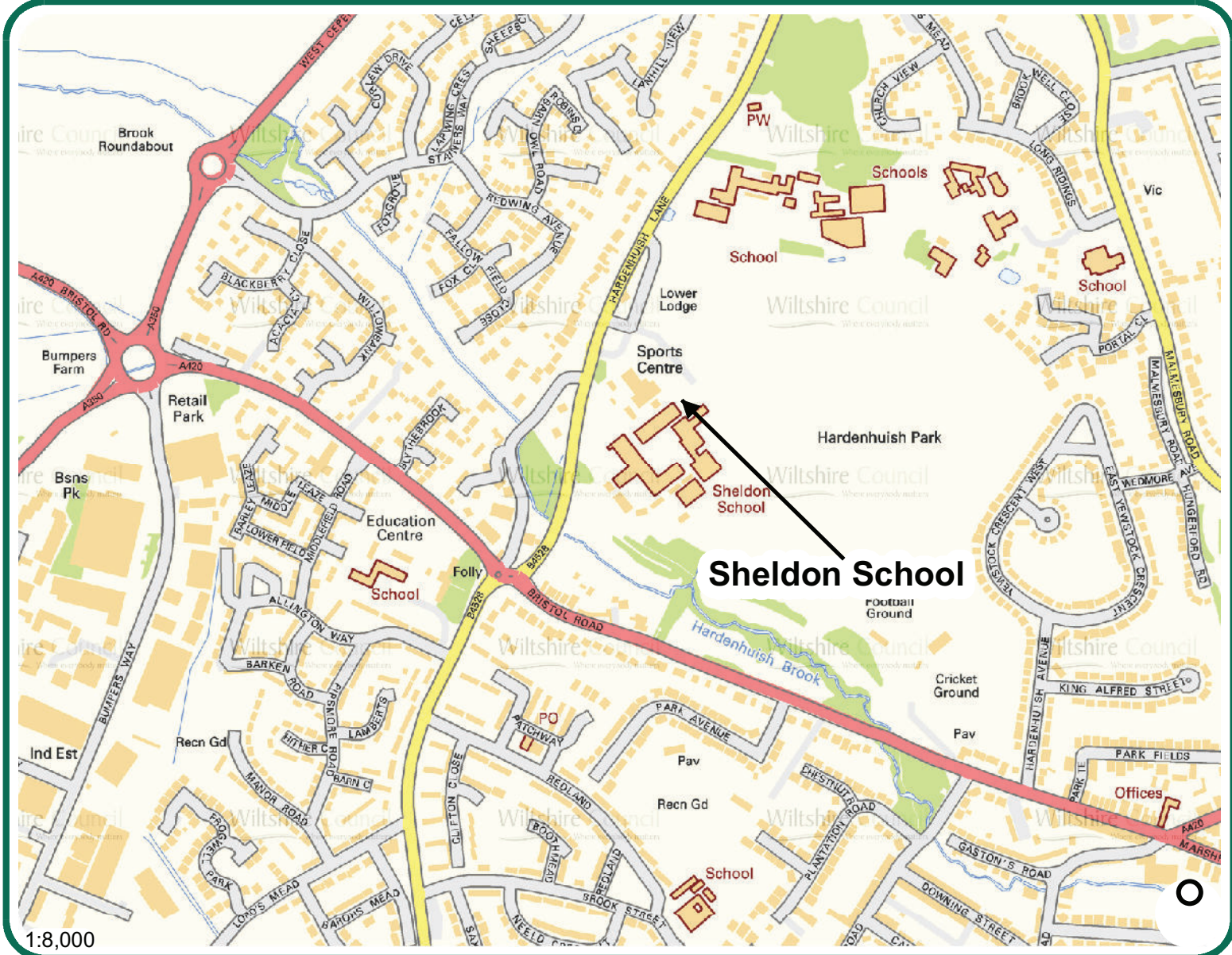
6.30pm for 7.00pm Monday 18 January 2011, St Peter's Primary School, Lords Mead
Chippenham, SN14 0DH.

The Forward Plan is attached for information.



Sheldon School
 Hardenhuish Lane
 Chippenham
 Wiltshire
 SN14 6HJ

Wiltshire Council
 Where everybody matters



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MINUTES

Meeting: CHIPPENHAM AREA BOARD
Place: Yatton Keynell Village Hall, Jubilee Field, Biddestone Lane, Yatton Keynell, SN14 7BD
Date: 5 July 2010
Start Time: 7.00 pm
Finish Time: 9.25 pm

Please direct any enquiries on these minutes to:

Julia Densham (Senior Democratic Services Officer), direct line 01249 706610 or e-mail julia.densham@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Desna Allen (Chippenham Queens and Sheldon) (Chairman), Cllr Chris Caswill (Chippenham Monkton), Cllr Bill Douglas (Chippenham Hardens and England), Cllr Howard Greenman (Kington), Cllr Peter Hutton (Chippenham Cepen Park and Derriads), Cllr Mark Packard (Chippenham Pewsham) (Vice Chairman), Cllr Nina Phillips (Chippenham Cepen Park and Redlands), Cllr Judy Rooke (Chippenham Lowden and Rowden) and Cllr Jane Scott OBE (By Brook)

Councillor Dick Tonge (Cabinet Representative)

Officers

Julia Densham (Senior Democratic Services Officer), Adrian Hampton (Head of Local Highways and Street Scene), Parvis Khansari (Service Director), Tim Martienssen (Vision Director - Chippenham), Basil Nankivell (Community Librarian), Chris Moore (Reading Manager), John Salen (Business Change Project Manager), Victoria Welsh (Community Area Manager) and Richard Williams (Youth Development Service)

Parish and Town Councils

Chippenham Town Council – Lyn Andre, Mary Fallon, Andrew Phillips, Harry Purdon and John Scragg

Biddestone and Slaughterford Parish Council - Alison Butler

Castle Combe Parish Council – Adrian Bishop and Fred Winup

Christian Malford Parish Council – Ray Stockall

Grittleton Parish Council – James Anderson and Lesley Palmer

Hullavington Parish Council – Sharon Neal

Kington Langley Parish Council – Maurice Dixon

Kington St Michael Parish Council – Janet Charge, Roger Sealy and Rick Squires

North Wraxall Parish Council – Jane King
Seagry Parish Council – S Jopling
Stanton-St-Quintin Parish Council – Sherry Meadows
Yatton Keynell – Christopher Dash

Partners

Wiltshire Police – Sergeant Allan George
Chippenham and Villages Area Partnership – Jane Clark
Chippenham Vision Board – John Clark
Hullavington Neighbourhood Watch – Bruce Davidson
Kington Langley Playing Fields Association – Brian Boyce and Sue Hart
Kington St Michael Transport Group – Frank Hughes
Westlea Housing Association – Helen Barbrook
YKRA – Alan Brinkworth

Members of the Public in Attendance: 19

Total Number in Attendance: 64

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the Yatton Keynell Village Hall and introduced Councillor Chris Dash, Chairman of the Parish Council. Councillor Dash described the character and facilities of Yatton Keynell, particularly the new market cross, and thanked the former district council for grants that had enhanced the village hall and environs. Councillor Allen thanked the table tennis club and parish council for rescheduling their meetings to allow the Area Board access to the hall. She invited the unitary councillors to introduce themselves and asked the meeting to complete the evaluation forms as the meeting progressed.</p>	
2.	<p><u>Apologies for Absence</u></p> <p>Apologies were received from the following:</p> <p>Councillor Paul Darby Councillor Andrew Noblet (Chairman of Chippenham Town Council) Councillor Nigel Fairley (Chairman of Christian Malford Parish Council) Councillor Eric Gough (Hullavington Parish Council) Hullavington Parish Council Inspector Kate Pain (Wiltshire Police) Mike Franklin (Wiltshire Fire and Rescue Service) Judy Edwards (Chippenham Children's Parliament).</p>	
3.	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meetings held on 10 May 2010 and 18 May 2010 were approved and signed as a correct record.</p>	
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>	
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman referred the meeting to the details included in the agenda pack and made the following additional announcements:</p> <p>a. The re-appointment the Chairman and appointment of the Vice-Chairman, Councillor Mark Packard, at the</p>	

annual council meeting held on 18 May 2010

- b. Further to the details on the Community Payback Scheme in the agenda, those wishing to register an area for clean-up should contact the Community Area Manager, Victoria Welsh, or Tracy Geiran (tracy.geiran@wiltshire.probaton.gsi.gov.uk) of the Wiltshire Probation Scheme.

The supplementary pack tabled at the meeting included details about Age No Barrier Week, the Wiltshire Community Plan, two Performance Reward Grants Scheme applications that were to be taken as urgent items, and partner updates that were received after the agenda was published.

6. Town, Parish and Partner Updates

The following updates were received:

a. Parish Councils

- Grittleton Parish Council – there was a need to consider speeding issues collectively between parish councils.
- Kington St Michael – speeding and the condition of the pavements continued to be an issue. The area board were thanked for the grant that had enabled upgrades at the village shop.

b. Wiltshire Police – the written report was noted. Sergeant Allan George gave an update on the current policing priorities in the Chippenham community area:

- the town centre
- anti-social behaviour in Little Englands
- north east Hardenhuish – sports fields and environs
- Greenway Court – drug warrants had been executed for lower level misuse - the police were working with Westlea
- Kinglsey Park
- the use of mini motos in the southern parts of the town
- the rural north had adopted speeding issues and Sergeant Reid was to take this issue forward.

Performance: the County Division was compared with 15 similar divisions in other police forces. Currently, the County Division was performing very well and was ranked 3rd of 15 for our overall detection rate and 2nd

of 15 for our overall crime levels.

The following points were made by members of the meeting:

There were complaints of vandalism and anti-social behaviour in Pewsham. Sergeant George responded detailing the recent action taken regarding drugs intelligence and executed warrants.

Councillor Bill Douglas congratulated the police on their successes in targeted areas, particularly with respect to drugs-related incidents.

- c. Wiltshire Fire and Rescue Service – the written report was noted.
- d. NHS Wiltshire - the written report was noted.
- e. Chippenham and Villages Area Partnership – the written report (supplementary pack) was noted. Jane Clark gave an update that included the following points:
 - empty town centre shops were being put to community use
 - community equipment was being well-used and included lighting, staging, tables, chairs, scaffolding, bunting (all free of charge but donations were welcomed).
- f. Chippenham Vision – the written report was noted. Tim Martienssen, Vision Director – Chippenham, gave an updated on the Vision’s recent work:
 - work was on-going with local developers to build a picture of development opportunities in the community area
 - the Chippenham Transport Model was being used to consider traffic flow, density and jams to improve the passage of traffic in the centre.
- g. Community Area Young People’s Issues Group (CAYPIG) – the written report was noted. Richard Williams, Senior Youth Development Worker, gave an update on the following:
 - dirt jumps project was due to be completed next

- week
- skate-park initiative had restarted
- work was on-going in the wider neighbourhood
- the next meeting was scheduled for 14 July 2010

Councillor Lesley Palmer (Grittleton Parish Council) thanked Alex Muse, Sports Officer, for his work in the nearby parishes.

- h. Children's Parliament – the written report (supplementary pack) was noted.
- i. Westlea Housing Association – Helen Barbrook gave an update that included the following points:
 - pleased to have now let their 7000th affordable home – Westlea had 6000 homes on transfer
 - Homes for Wiltshire - problems with the scheme have improved but there were still difficulties for non-IT users, particularly the elderly. Westlea hoped to help this by advertising through Parish & Town Council magazines
 - the regional conference in partnership with Barnados was scheduled for 8 September 2010, at the Self Build Centre, Swindon
 - the Association continued to support the Youth Task and Finish Group
 - young people from Westlea requested an item on the next area board agenda to give a short presentation.

7.

Waste Collection Consultation

Tracy Carter, Service Director of Waste Management Services, gave a short presentation to launch the waste collection consultation. She included the following points:

- the new council had inherited four different waste collection schemes across the county
- landfill tax was set to increase from £40 per tonne in 2009 to £80 per tonne in 2014, increasing by £8 per year
- the proposed new service would provide each household in Wiltshire with a 2 weekly collection of household waste, black box recycling, plastic bottles and cardboard, and a non-charged 'opt-in' garden waste collection
- leaflets were available at the meeting that provided additional information and also described the ways in which people could engage in the consultation.

	<p>The meeting discussed the following issues:</p> <ul style="list-style-type: none"> • the scheme aimed to change the way waste was collected in order to improve recycling rates and was not a reduction in service • Councillor Rooke thanked the waste department for holding their consultation on the Chippenham Town Bridge that week • concerns regarding the two weekly collection that included food waste, particularly in urban areas were expressed – subsidised compost systems were available for garden owners and provided the waste was wrapped it was a manageable arrangement. <p>The Chairman thanked Ms Carter for her presentation.</p>	
8.	<p><u>Future Housing and Employment in the Community Area</u></p> <p>Councillor Jane Scott gave an update on central government’s strategy for development. The Regional Spatial Strategy (RSS) no longer existed but required primary legislation before it was taken off the statute book. The government aimed to have guidance in place by the autumn with their launch of the localism white paper. The following points were made:</p> <ul style="list-style-type: none"> • the housing targets in the RSS were to be ignored • there was a need for homes and jobs in the future • discussions continued with communities and their development in readiness for the new planning system • the coalition government wished planning to be set from the ‘bottom-up’ • economic development land was needed to increase improved employment and housing in the county • the needs of villages that wished to grow to create the sustainability of facilities • the Gypsy and Traveller Consultation was similarly affected. <p>Councillor Caswill pointed out that this gave Chippenham an opportunity to consider its needs and that the area board, Vision Board and town council should work together to find a new solution for the town.</p>	
9.	<p><u>Transport and Highways</u></p> <p>Councillor Dick Tonge gave an overview of his portfolio that included responsibilities for the following:</p>	

- highways maintenance
- new roads
- pedestrian crossings
- road safety
- public transport
- car parks and charges
- amenities.

He introduced Adrian Hampton, Head of Local Highways and Streetscene, with whom he worked alongside with Parvis Khansari. Councillor Tonge pointed out that highways work was statutory and that subsidised services would have to be considered in the light of the government's spending cuts.

- a. Local Transport Plan – approximately £18,000 had been allocated to the Chippenham community area to be spent through the area board on smaller highways issues. **An invitation was made to set up a Community Area Transport Group with a panel of parish and unitary councillors and was to be co-ordinated by the Chairman and Community Area Manager.**

**Cllr Desna Allen /
Victoria Welsh**

- b. Parking Strategy Consultation – the consultation had been launched via the council's website and was also available through the libraries. The consultation considered the following:

- harmonization of the four district councils car parks
- the size new car parks
- parking requirements in housing developments
- charging
- retail parking.

The implementation date would be 1 April 2011.

- c. Part Night Lighting - £5000 had been allocated to each area board to run a project to turn off or dim lights at night. The area board would identify up to 100 lights to save energy, reduce light pollution and reduce the carbon footprint. **Those interested in the project to contact the Community Area Manager.**

Victoria Welsh

The following questions were raised regarding transport and highways:

Traffic in Chippenham was an important to the economy of the town. The traffic model would identify some quick wins.

Safety measures around schools were on-going. Schools were to be encouraged to have robust travel plans to which they adhered.

Issues were raised concerning safety and reduced lighting – Sergeant George pointed out that there was no direct link between lighting and crime.

Free out-of-town parking at retail centres reduced shopping in the town centre.

Councillor Tonge responded to a written question received from Councillor Maurice Dixson on the subject of overly large buses travelling along minor roads in the rural areas as follows:

Service 91 was currently operated by low floor buses with 38/39 seats as this was the size of vehicle required at peak times to ensure that every passenger had a seat. The vehicles previously used were fitted with 33 seats but this was found to be insufficient to cater for all the school/college students using the service. The previous vehicles were also unable to cater for passengers in wheelchairs.

Whilst off-peak journeys did not require as many seats, the bus company that currently held the contract for this service did not own any smaller vehicles which were wheelchair accessible and if we required them to purchase extra vehicles to use at these times, there would be an additional cost that the Council could not afford.

The current contract for this route was expected to expire in March 2016 at which point the possibility of using smaller vehicles would be re-examined.

This was an increasing problem as the deadline for all buses to be DDA compliant was 2015; wheelchair accessible buses tended to be larger than high-floor buses with the same seating capacity and demand at school times meant that if a smaller bus was used, an extra vehicle (and driver) would be needed to ensure that everyone had a seat, with obvious cost implications.

The Chairman thanked Councillor Tonge for his presentation.

10.

Footpaths and Pavements

Adrian Hampton, Head of Local Highways and Streetscene, gave a presentation on footway maintenance in the

	<p>Chippenham community area. Currently the Council is considering the list of footway maintenance for 2010/ 11 and he confirmed the Community Issue areas listed below were being considered in the review:</p> <ul style="list-style-type: none"> • Grittleton • Pewsham • Cepen Park • Chippenham Town Centre. <p>The priorities were safety, serviceability and sustainability. The following details were explained:</p> <ul style="list-style-type: none"> • inspection regime • intervention criteria • the types of materials and the impact of vehicles parking on pavements • the aesthetics of replacement materials – aimed for ‘like-for-like’ • working with partners who undertake work around pavements. <p>The following points were made:</p> <ul style="list-style-type: none"> • partners were not obliged to use the same materials for repair work • the Highways Department would know in September which footways work could be done according to budgets. • a reorganisation had taken place in the department to improve communications, including those at area board meetings. <p>The Chairman thanked Mr Hampton for his presentation.</p>	
11.	<p><u>Funding</u></p> <p><u>Performance Related Grant Scheme</u></p> <p>Wiltshire Councillors were asked to consider two expressions of interest to the Performance Reward Grant Scheme 2010/11. These items were taken as urgent business in order to meet the grant panel’s deadline.</p> <p><u>Decision</u> The Pubwatch Door Radio project was supported by the councillors and the bid was put forward for consideration by the Performance Reward Grant panel.</p> <p><u>Decision</u></p>	Victoria Welsh

The Free of Charge Energy Monitors in all Libraries project was supported by the councillors and the bid was put forward for consideration by the Performance Reward Grant panel.

**Victoria
Welsh**

Councillor-led Initiatives

The Chairman outlined the recent delegated decision to area boards and explained that some of the area board budget could be ring-fenced for such projects. She announced a proposal to ring-fence 20% of the area board funding for councillor-led initiatives until November 2010. The ring-fencing would be lifted for remaining monies to be available for the January and March community area grant funding rounds.

Councillor Scott stated that she would not vote in support of the proposal as she believed that all applications for funding should come through local community groups.

Councillors Caswill and Douglas spoke in support of the proposal explaining that there was a need for help in communities where there were no local organisations to take projects forward.

The Chairman asked for a show of hands from the floor. There was a majority opposition to the scheme. This item was to be deferred to the next meeting pending further details.

Community Area Grants Scheme

Wiltshire Council members were asked to consider four applications seeking 2010/11 community area grant funding.

Decision

BJ Big Band was awarded £975 for music and music stands.

Reason

The application met the Community Area Grant criteria and the project demonstrated a link to Wiltshire Council's priorities in the Local Agreement for Wiltshire to create stronger and more inclusive communities: 'Improve community relations' and 'Encourage communities to take part in sporting and cultural activities and events that bring different age groups together'.

**Victoria
Welsh**

The Kington Langley Playing Fields Association application

	<p>The following points were made:</p> <ul style="list-style-type: none"> • an hourly bus service already existed • given that the transport service already existed, the money would be better allocated to another youth project. <p><u>Decision</u> To defer the decision until the next area board meeting in September in order to rework the proposals.</p>	<p>Richard Williams</p>
<p>13.</p>	<p><u>Library Service Review</u></p> <p>Chris Moore, Reading and Learning Services Manager gave a presentation on the library service review. The following points were made:</p> <ul style="list-style-type: none"> • the review was county-wide • £500,000 savings were to be achieved within two years • 98% of library customers thought the standard of customer care was good or very good • the impact of reading and literacy on people’s lives, including their career prospects and health and wellbeing • what the library service offered now • what a future library service might offer, such as time zones for different groups (Noisy Fridays/Quiet Mondays), longer core opening hours and late night opening, meeting rooms for public use, refreshments, e-readers, washroom facilities, Wi-Fi access, game zones and plasma screen broadcasts. <p>With respect to the Chippenham Library, the following points were made:</p> <ul style="list-style-type: none"> • book issues were up 4% compared to 2006 • registered membership was up 2.8% over the last 5 years • the number of visits had increased by 14.9% since 2006. <p>The following points were made about the mobile library service in the Chippenham community area:</p> <ul style="list-style-type: none"> • book issues were up 17.6% compared to 2006 • registered membership was up by 26.8% over the last 5 years 	

	<ul style="list-style-type: none"> the number of visits had increased by 8.5% since 2006. <p>There was the opportunity to contribute to the review through opinion cards at the meeting that asked for the top five priorities for a library service in the future.</p> <p>The Chairman thanked Mr Moore for his presentation.</p>	
14.	<p><u>Community Issues Update</u></p> <p>Parvis Khansari, Service Director, gave an update on the number of issues currently raised which was 77.</p>	
15.	<p><u>Outside Bodies Appointments</u></p> <p>The following appointments to outside bodies were made for the year 2010/11.</p> <p>Chippenham and Villages Area Partnership Councillor Mark Packard</p> <p>Chippenham Area Youth Issues Group (CAYPIG) All members welcome to attend meetings</p> <p>Chippenham Borough Lands Charity Councillor Peter Hutton Councillor Desna Allen</p> <p>Kingsley Road Community Hall Association Councillors Desna Allen and Nina Phillips</p> <p>Chippenham Vision Councillor Chris Caswill</p>	
16.	<p><u>Evaluation and Close</u></p> <p>The Chairman updated the meeting on the Chippenham Conservation Area Management Plan. Tim Martienssen, Vision Director for Chippenham, pointed out that since the Plan had been adopted as Supplementary Planning Guidance, Wiltshire Council were not required to set up another group to monitor the Plan. Consequently, the Vision Board agreed to take on this role.</p> <p><u>Decision</u> The Vision Board to monitor the Chippenham Conservation Area Management Plan.</p> <p>The Chairman invited any remaining questions from the floor. Parish councillors from Kington St Michael had not felt as</p>	John Clark

included in the discussions as they had wished.

The Chairman thanked those for attending and closed the meeting.

Chippenham Area Board 13 September 2010

Chairman's Announcements

Digital TV Switchover Help Scheme

We have received a letter of thanks from the BBC Switchover Help Scheme advising us that the digital switchover was completed on 7 April. While the Switchover is complete, work continues in the region. People with digital equipment supplied through the scheme can continue to get help and advice from the aftercare service for up to one year after receiving their equipment. The BBC Switchover Help Scheme is also working with charities and other local organisations to help provide continuous support for those that need it.

Reminder to Parish Councils regarding Community Flooding Consultation

Please can the following parishes that have not yet returned their flooding information request details, do so as soon as possible:

Grittleton
Nettleton
Seagry

These should be sent to Renate Malton (Project Officer) at the address below:

Derby Court
White Horse Business Park
Trowbridge
BA14 OXG.

If you have lost your original pack or require an additional one for any reason, please contact Renate Malton, on 01225 712514 or renate.malton@wiltshire.gov.uk.

Wiltshire Council has a duty under the Flood and Water Management Act to establish, quantify and record the levels of flooding within the county following on from the Pitt review and recent major flooding events. As a lead authority, Wiltshire Council can ask other bodies within the county to provide relevant information in order to allow the discharge of duty. This duty is on both lead and local authorities, which includes town and parish councils.

Wiltshire Council is beginning to get enough data to start making statistical comparisons, for example the number of parishes who have reported internal property flooding, have flood supplies and are on the Environment Agency warning telephone list. This is providing information on where in the county Wiltshire Council might like to prioritise storing flood supply equipment, or where the parish have identified issues with blocked culverts/drains enabling us to investigate the current schedules.

The information Wiltshire Council has received to date has been on the whole very good, it has been loaded onto the GIS system and the overlay is taking shape and is very informative.

If issues are subsequently raised at Area Board level by the parishes who have not responded, this will impact the time taken for their work to be undertaken and it will impact on any planning issues, as access to this information is very important. This work will benefit the parishes as well as county.

Community Speedwatch

Please find below a statement from Cllr Dick Tonge following the recently circulated Press Statement regarding the Speed watch cameras

“I write to inform you that, whilst the future of the Safety Camera Unit may be under threat, appropriate steps are being taken to ensure that Community Speed Watch in Wiltshire continues as an important initiative to help reduce speeds and improve the quality of life for our communities.

We are in discussion with the police authority to ensure that Speed Watch is appropriately resourced and local volunteers receive the necessary support.

I can also confirm that Speed Indicator Devices will continue to be available for deployment in each community area.”

Gypsy and Traveller Site Consultation

Consultation planned on possible new Gypsy and Traveller sites following on from the work carried out in April and June this year has now been put on hold. The issues consultation used figures proposed in the draft South West Regional Spatial Strategy as the basis of future need for Gypsy and Traveller sites. The Regional Spatial Strategy has now been revoked and it falls to local authorities to determine the right level of site provision. Officers are currently assessing existing information about the level of need for new Gypsy and Traveller sites in Wiltshire to make sure the development plan document progresses with the correct local targets for new site provision. This has affected the overall timetable for the preparation of the Gypsy and Traveller Site Allocations document. The Area Board will be informed once a revised project timetable on the provision of new sites for the travelling community is available.

Wiltshire Local Transport Plan 2011 – 2026

The Council has a statutory duty to review and publish a new Local Transport Plan (LTP) by the end of March 2011. In essence, Local Transport Plans steer the implementation of national transport policies at the local level.

The Wiltshire Local Transport Plan is made up of:

- A long-term transport strategy that seeks to:
 - support economic growth
 - reduce carbon emissions
 - contribute to better safety, security and health
 - promote equality of opportunity
 - improve quality of life and promote a healthy natural environment
- A shorter-term implementation plan based on a realistic assessment of available funding, and
- A number of supporting strategies and technical documents.

In addition, the Local Transport Plan provides the framework for all other organisations with a direct or indirect involvement in transport in Wiltshire.

Consultation on the draft Local Transport Plan will run from **4 October to 26 November 2010**.

The preferred method of communication is for comments to be submitted online at: <http://consult.wiltshire.gov.uk/portal>, where electronic copies of all the documents will be available. Paper copies of the summary document, questionnaire and a reference copy of the Local Transport Plan will also be available from all libraries and main Council offices.

The Council's Cabinet and full Council will consider the results of the consultation in February 2011 prior to the publication of the final Local Transport Plan in March 2011.

Consultation Portal Link: <http://consult.wiltshire.gov.uk/portal>

Consultation on Initial Site Options for the Aggregate Minerals Site Allocations

A consultation on potential sites for sand and gravel extraction commenced on 5 August 2010. Because the consultation is starting in August it will run for a period of eight weeks.

It is important to stress that the plan is at a very early stage of production and only proposes potential site options for minerals extraction. At this stage none of the sites

listed in this document have any firm planning status - i.e. they are not the councils' preferred sites, but areas of land that have been promoted for consideration by landowners and the minerals industry.

The potential sites fall within the Electoral Divisions of:

- Alderbury and Whiteparish
- Winterslow
- Minety
- Cricklade and Latton
- Bromham, Rowde and Potterne
- Melksham Without North
- Calne Rural
- Calne South and Cherhill
- Melksham Without South
- Corsham Without and Box Hill
- **Chippenham, Lowden and Rowden**
- **Kington.**

The consultation report identifies key issues and constraints for development of each of the proposed sites and represents the first opportunity for communities and stakeholders to share their views on the suitability of the sites included in this plan.

We would encourage anyone wishing to view and comment on the report to use the online portal <http://consult.wiltshire.gov.uk/portal>

Alternatively, the report will be available for viewing at Wiltshire Council and Swindon Borough Council main offices and libraries throughout the county and borough.

The Wiltshire Council and Swindon Borough Council main offices are located at:

- County Hall – Trowbridge
- Bradley Road – Trowbridge
- Monkton Park – Chippenham
- Browfort – Devizes
- Wyndham Road – Salisbury
- Watt Tyler House – Swindon.

The comments received through this consultation will be used to help inform the scope of further detailed assessments on the potential sites. This in turn will inform which sites should be carried forward into the formal plan and which should be dropped from further consideration. A formal draft of the Aggregate Minerals Site Allocations DPD, presenting the sites selected to be carried forward, is timetabled for publication and consultation in spring 2011.

Further information is available by contacting the Minerals and Waste Policy team on 01225 713429, or e-mail mineralsandwastepolicy@wiltshire.gov.uk.

Making a Difference – The Wiltshire Council Parish Steward Scheme

The Council is the Highway Authority for Wiltshire, excluding Swindon Borough and the Trunk Road Network. The maintenance work is performed by a contracted

service provider, Ringway Infrastructure Services. An integral aspect of this contract is the Parish Steward Scheme. This scheme enjoys a good level of support amongst most of the local authorities. A twelve minute film has been made, which aims to describe the work and workings of this scheme. Please find further information on the Wiltshire Council website, following the link below:

<http://www.wiltshire.gov.uk/parkingtransportandstreets/roadshighwayspavements/roadmaintenance/parishstewardsscheme.htm>

Contact: The Parish Steward Scheme service can be contacted by email on clarence@wiltshire.gov.uk, or by telephone from landlines within Wiltshire on 0800 232323 or 01225 777234 from outside Wiltshire.

Wiltshire Intelligence Network



New Research Website Launched

A new website has been created to provide access to a wide variety of information and research for Wiltshire. The new site, www.intelligencenetwork.org.uk, is available to all and aims to support planners and policy makers, community leaders and politicians, voluntary groups and the general public in using accurate data to make informed decisions. A broad range of information is available, organised into the following topic themes:

- Consultation
- Local Area Profiles
- Population & Census
- Health & Wellbeing
- Education & Skills
- Economy
- Crime & Community Safety
- Community
- Planning & Housing
- Transport & Communications
- Environment, Climate Change, Waste & Recycling
- Culture, Leisure & Tourism

The content of the site will continue to grow over the coming months and the research team is keen to hear any suggestions for content that people would like to see on the site. The site was developed by Wiltshire Council's corporate research team in the Department of Public Health and Wellbeing, in conjunction with the South West Observatory and working in partnership with NHS Wiltshire and Wiltshire Police. For more information, or to give your views and feedback, please contact Sally Hunter on 01225 713289, or email sally.hunter@wiltshire.gov.uk.

Update for Chippenham Area Board

Update from	CHRISTIAN MALFORD
Date of Area Board Meeting	13 th September 2010

Headlines/Key Issues

- **Flooding:** Our Flood Warden attended the OFWG(N) Meeting held in Devizes in July. It was a very useful meeting – we are still waiting to receive the minutes.

- **B4069:** We attended the WC led meeting held at Monkton Park on 24 Jun 2010. The issue of the use of the B4069 by excessive heavy goods vehicles (waste lorries) was discussed but not resolved; a further meeting was planned for six months' time (Dec 2010/Jan 2011). WC preferred option, of a voluntary agreement (which is currently supposed to be operating) appears to be contrary to the Consultant's (Mouchel) recommended options. All four villages along the B4069, between Draycot Cerne and Lyneham, fully support Mouchel's No. 1 recommendation – the imposition of a 7.5T weight limit.

- **Speeding:** Speeding remains a problem on the B4069, and within the village, with motorists ignoring the 40 & 30 mph speed limits – this has been forwarded as an 'issue' on the WC Register

- **Malford Meadow (Pocket Park):** A two month extension to the 'Tenancy in Will' agreement with WC has been signed. We remain hopeful that the signing of the 'full' lease is imminent.

Projects

- **Recreation Ground:** The children's play area has been refurbished. Tenders have been invited to improve the facilities offered on the Recreation Ground; to date, we have had one tender a further two are awaited.

Future Events/Dates for the diary

- 2 Oct 10 'Windjammers & Clippers'

- 5 Oct 10 Parish Council Meeting

- 2 Nov 10 Parish Council Meeting

- 6 Nov 10 Bonfire Night

- 7 Dec 10 Parish Council Meeting

Signed: **N C Fairley**

Date: 27th August 2010

Update for Chippenham Area Board

Update from	GRITTLETON PARISH COUNCIL
Date of Area Board Meeting	13 September 2010

Headlines

- Summer Sports sessions on MUGA great success

- Activities for young people

- Speeding

Projects

- Recreational facility, Littleton Drew

Future Events/Dates for the diary

- Grittleton fete 5th September

- Grittleton Parish Council meetings – 20th September and 15th November

Signed: Emma Walker

Date: 31 August 2010

Update for Chippenham Area Board

Update from	Kington Langley Parish Council
Date of Area Board Meeting	13 September 2010

Headlines

- The Millennium Footpath that runs through the village has now been resurfaced except for the area in front of the development of Glenhaven. The community have shown much appreciation for this project.
- Development of Glenhaven planning application No. 09/01726/FUL - This has now been completed and the two new properties are occupied. A S106 Agreement is yet to be settled and it appears that the developer is avoiding his duties. The parish council is anxious to see this come to fruition. Any assistance the Area Board can apply to this would be appreciated.
- Wiltshire Council Bus Route 91 - The continued use of Church Lane has recently been requested. The Parish Council resolved that this would not be favoured as Church Lane is very narrow and it is felt that smaller buses would be an option. It was noted that there is 5 years to run on a 7 year contract. It is the request of Kington Langley Parish Council that when the contract comes up for re-tender, there is an informed debate about the various needs to feature in the tender document.
- Drainage issues - This is ongoing work in progress. Another drainage problem has come to the parish council's attention in the vicinity of Days Lane/Silver Street where the parish council is facilitating for those villagers concerned. Another problem has arisen at Church Lane that the parish council is attempting to rectify together with the owners of a recent development.
- Kington Langley Toddlers Play Area - Thanks to the Kington Langley Playing Field Association who have worked long and hard on this project, the refurbished toddlers play area is now completed. The grand opening took place on Saturday 14th August which went well

Projects

- Work continues on the village pond. Expert advice has now been sought and Moorhens have now returned.
- The parish council is looking into the possibility of registering all pockets of land that it maintains.
- Kilverts Plaque - Following a request from a resident, the parish council is looking to replace an informative plaque to commemorate the once loved view of a local nineteenth century poet by the name of 'Kilvert'.
- Queens Diamond Jubilee 2012 - This is a project recently taken up looking into celebrations to commemorate the Queen's Diamond Jubilee

Future Events/Dates for the diary

- Future Parish Council meetings - 11th October, 8th November & 6th December 2010.

Signed:
Date: 20th August 2010.



**Crime and Community Safety Briefing Paper
Chippenham Community Area Board
13 Sept 2010**



1. Neighbourhood Policing

Team Sgt: Allan GEORGE

Town Centre Team

Beat Manager – PC Ashleigh JONES

PCSO – Ali DUNCAN

PCSO – Barbara YOUNG

Town North East Team

Beat Manager – PC Rachel WEBB

PCSO – Matt DIBBLE

PCSO – Mike JONES

Town West Team

Beat Manager – PC Arwen LUCENA

PCSO – Lil HOLLAND

PCSO – Geoff BIDDALL

Town South Team

Beat Manager – PC Emma HIGGINS

PCSO – Toni BROWN

PCSO – Aaron ROWE

Rural North Team

Beat Manager – PC Heather BARHAM

PCSO – Norman WEBSTER

PCSO – Steve BUTLER

2. NPTs - Current Priorities & Consultation Opportunities:

Town Centre:

- **ASB – Town Centre**
- **ASB – Little England**

Town West

- **ASB – Middlefield Road**
- **ASB – Kingsley Road & Southmead**

Town North East

- **Drugs – Greenway Court**
- **ASB – Chippenham Sports Club Air Dome**

Town South

- **ASB – St Lukes Drive**
- **Drugs – Charter Road/ Royal Close**

Rural North

- **Speeding within Rural Villages**
- **ASB – Rural Villages**

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Police Authority Representative: Mr Christopher CASWILL

Please contact via Wiltshire Police Authority Tel. 01380 734022 or <http://www.wiltshire-pa.gov.uk/feedback.asp>

4. Performance and Other Local Issues

Current NPT priorities reflect community concerns regarding anti-social behaviour and drugs use. Often these two elements are connected and to this end Chippenham Police have conducted a series of drugs warrants at addresses identified of concern.

I am pleased to report that 23 warrants were executed in total resulting in 17 arrests. Drugs to value of £3,250 were seized as was cash to value of £1,100. Whilst every town will have drug use that takes place – I am pleased that the level of drug use is both contained and at a relatively low level. It is important that we send a strong message that our communities will not tolerate such usage and to this effect we are working with local housing associations to ensure that where appropriate legal action is taken to evict drug users/ dealers. Four such evictions have now taken place and we are working to secure further action against 3 others.

Information that forms the basis of such warrants is often gained from within communities themselves. We would not have been able to conduct this level of activity if it were not for the support of the public for which I am most grateful. Any information given to Police will always be acted upon if able to do so and always treated with the strictest of confidence.

Within the crime statistics reported below I am also pleased to see a reduction in reported violent crime (down by 6.1%) and further reductions in dwelling burglary (down by 14.8%).

Finally we welcome PCSO SHEPHERD and PCSO RINGSTEAD to our Policing team. Claire and Helen have been employed as of this new school term to work exclusively in Hardenhuish, Sheldon and Abbeyfield schools. I hope that this new role will make a valid contribution to both protecting our young people from crime and helping educate them regarding community safety and civic responsibilities.

CRIME & DETECTIONS (Aug 2008 – Jul 2010 compared to previous year)

CHIPPENHAM SECTOR						
CHIPPENHAM	CRIME				DETECTIONS	
	AUG 2008 - JUL 2010				AUG 2008 - JUL 2010	
	2008/09	2009/10	+ / -	% Change	2008/09	2009/10
Violence Against the Person	621	583	-38	-6.1%	59.6%	52.0%
Dwelling Burglary	108	92	-16	-14.8%	20.4%	19.6%
Criminal Damage	638	642	4	0.6%	11.3%	18.4%
Non Dwelling Burglary	154	139	-15	-9.7%	11.7%	4.3%
Theft from Motor Vehicle	147	166	19	12.9%	8.2%	14.5%
Theft of Motor Vehicle	62	50	-12	-19.4%	40.3%	24.0%
Total Crime	2846	2749	-97	-3.4%	31.2%	30.4%
County Division is compared with 15 most similar divisions in other Forces. Currently County Division is performing very well and is ranked 1st (out of 15) for our overall crime and 5th (out of 15) for our overall detection levels						

Anti-Social-Behaviour – reported incidents

Jul - Sep 2009	Oct - Dec 2009	Jan - Mar 2010	Apr - Jun 2010	Yearly Average
811	605	620	801	709.3

Inspector Pain 31st Aug 2010
Area Commander



Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

Report for Chippenham Area Board

Fires

WFRS attended 13 accidental fires within the Board's area during May and June, a decrease from the 22 we attended during March and April. These incidents have involved a range of different items including a van, car, lorry, an agricultural vehicle, a bedroom, refuse, gas BBQs, waste bin, shed, grass, wooden sleepers, a wooden classroom and a kitchen fire which started in a deep fat fryer. Unfortunately we saw an increase in the number of deliberate fires that we attended during the same period, there being 9 incidents of this type. These involved hay bales, scarecrows, aerosol cans, paper cups, an external grate/drain, a derelict building and fires in a wooded area. WFRS continues to work with Wiltshire Police and other agencies to identify persons who are responsible for deliberate fire setting.

Injuries

There were no fire related injuries reported during May and June 2010.

RTCs

WFRS attended 5 Road Traffic Collisions within the Boards area during May and June 2010. These incidents have occurred in a variety of locations including the village of Kington Langley and the A420 and A350 in the Chippenham area.

Community Safety

WFRS have been called to several barbecue and bonfire related fires across the County during the past few weeks.

- Barbecues are a great way to cater for a large group of people, but they can be a fire risk if not looked after properly - remember these simple tips:
- Keep young children well away from the barbecue.
- Keep a bucket of water, sand or a garden hose handy in case of emergency.
- Stand portable barbecues on an even surface and make sure they are away from the house, fences or shed.
- Don't place the barbecue on dry grass or vegetation.
- Use only approved lighter fuels - never petrol or paraffin.
- Lighter fuels must only be applied before lighting.
- Make sure matches are extinguished before disposing of them.
- Be careful with fatty foods and never pour oil onto meat when it is cooking.
- Never pour petrol on any barbecue to try and re-ignite it – start the process again.
- After you have finished cooking, extinguish the burning coals. Then leave one to three hours to check that the fire is completely out.
- Make sure the controls and cylinder valves of a gas barbecue are turned off before you store it away. Store your cylinder in a well ventilated area and check connections for leaks.

For further information on fire safety please visit www.direct.gov.uk/firekills



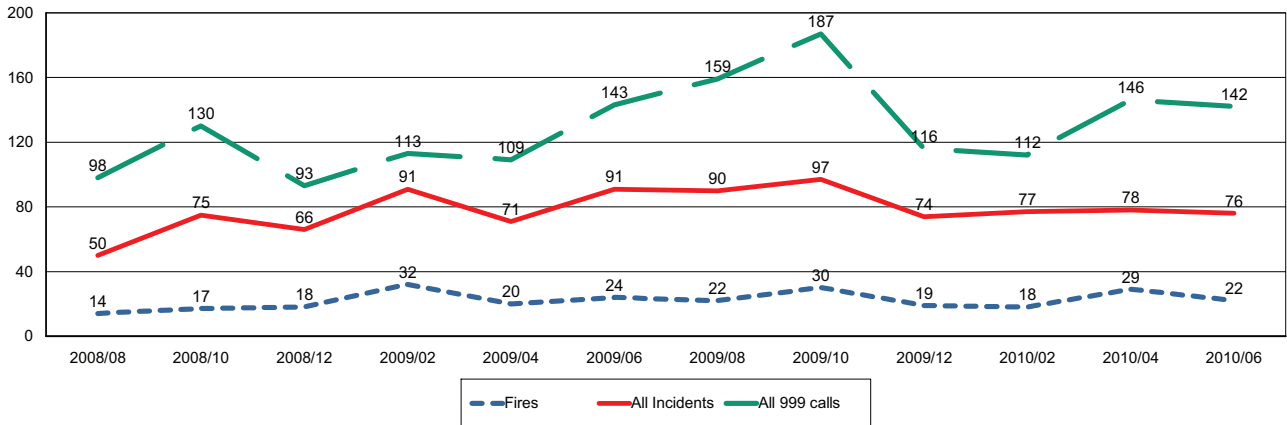
Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

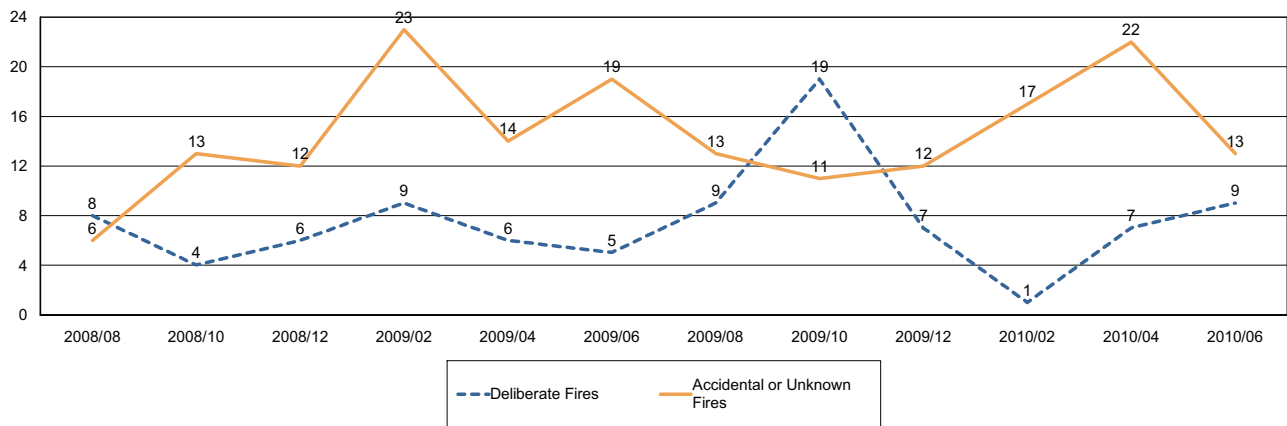
Report for Chippenham Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including June 2010. It has been prepared by the Group Manager for the Board's area.

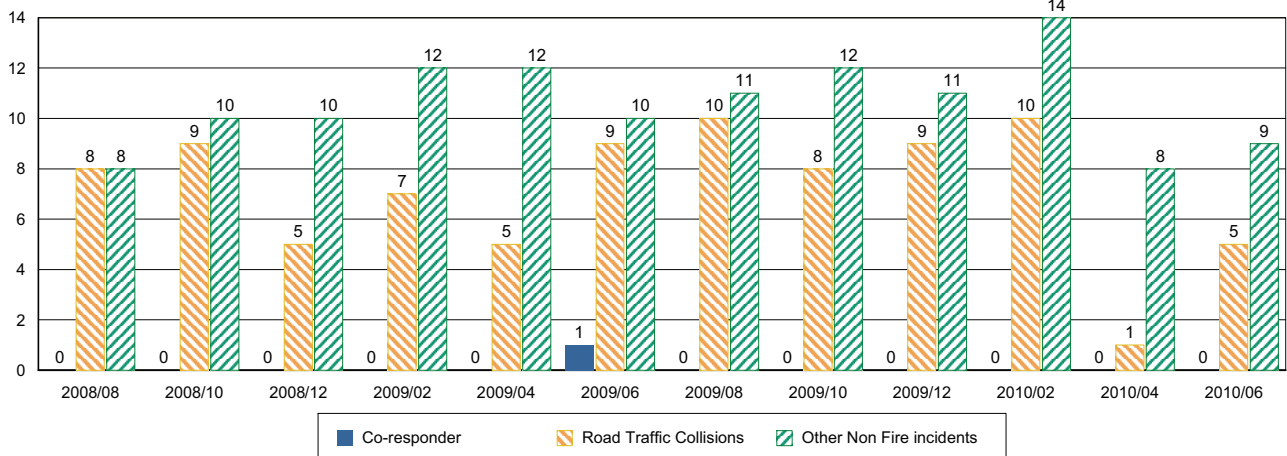
Incidents and Calls



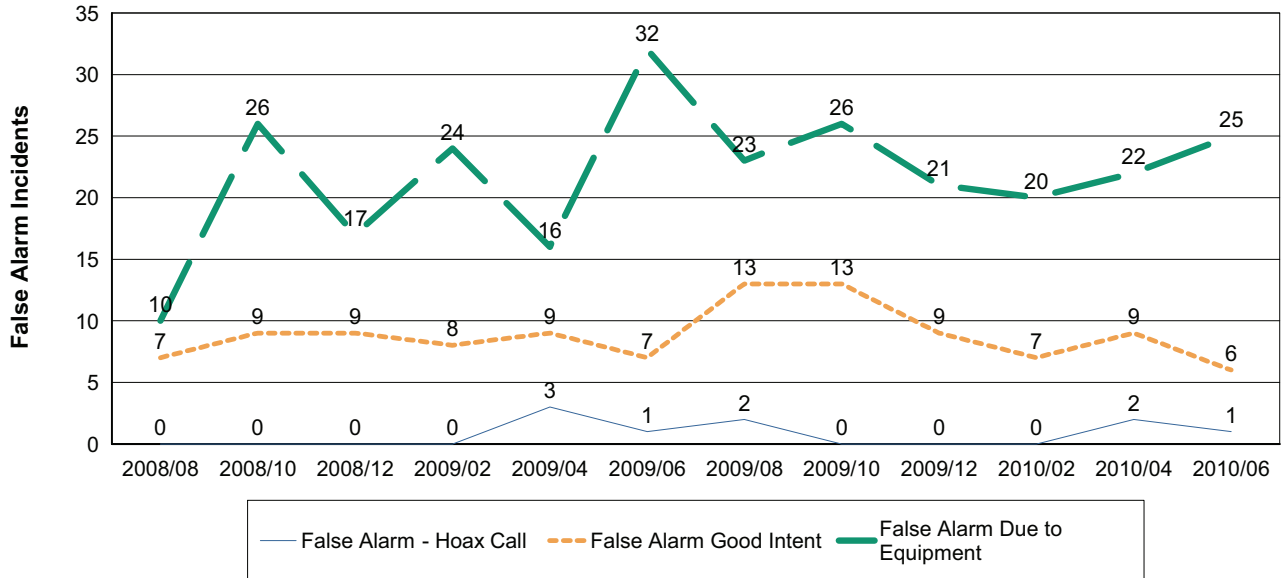
Fires by Cause



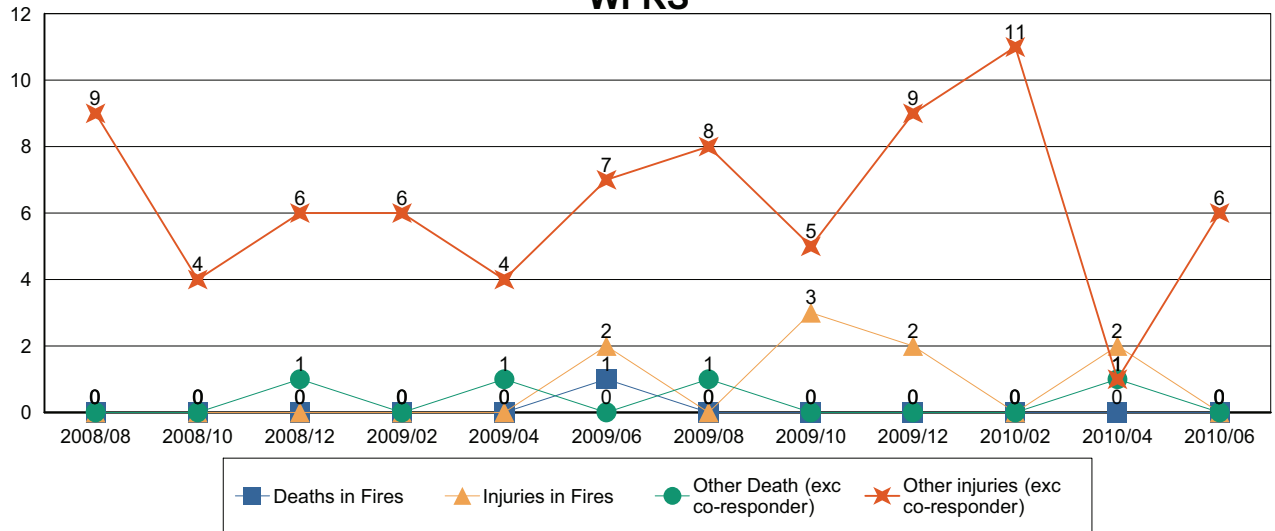
Non-Fire incidents attended by WFRS



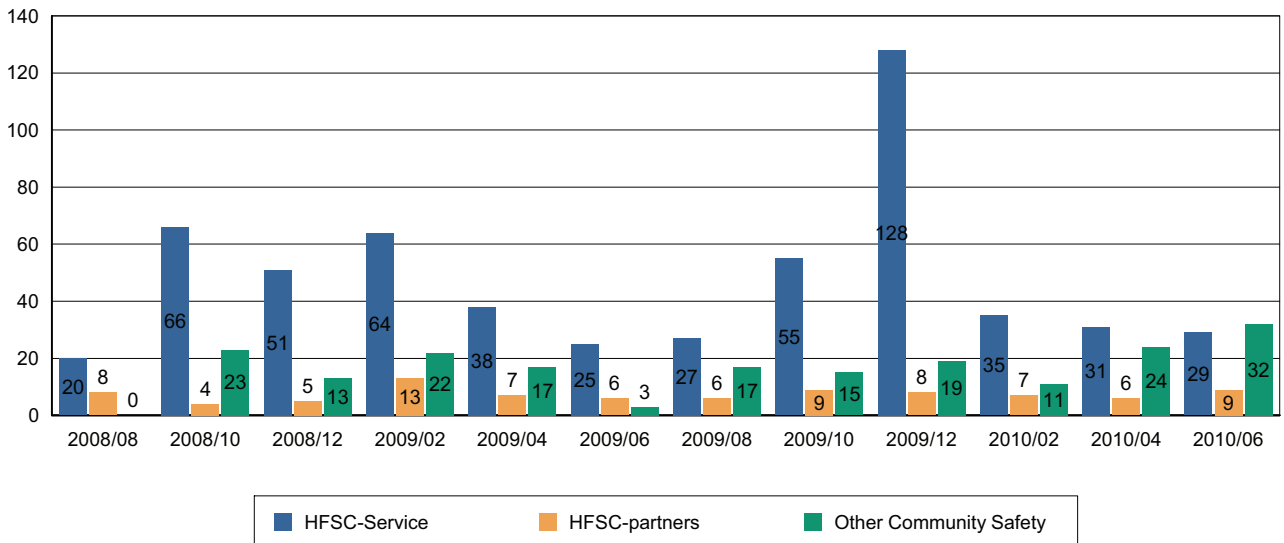
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

Public consultation – The Government’s White Paper: “Equity and Excellence: Liberating the NHS”

The Government’s White Paper, Equity and Excellence: Liberating the NHS sets out how the Secretary of State for Health will hold the NHS Commissioning Board to account for delivering better health outcomes through a national NHS Outcomes Framework. A copy of the White Paper can be found at this web address:

http://www.dh.gov.uk/prod_consum_dh/groups/dh_digitalassets/@dh/@en/@ps/documents/digitalasset/dh_117794.pdf

Since publication, the Department of Health has launched a number of consultation and engagement papers to gain feedback on the White Paper proposals. These are as follows, and each separate consultation can be found by following the appropriate web address:

- Transparency in Outcomes – a Framework for the NHS
http://www.dh.gov.uk/en/Consultations/Liveconsultations/DH_117583
- Increasing democratic legitimacy in health (11 October 2010)
http://www.dh.gov.uk/prod_consum_dh/groups/dh_digitalassets/@dh/@en/documents/digitalasset/dh_117721.pdf
- Commissioning for patients (11 October 2010)
http://www.dh.gov.uk/prod_consum_dh/groups/dh_digitalassets/@dh/@en/documents/digitalasset/dh_117705.pdf
- Regulating Healthcare providers (11 October 2010)
http://www.dh.gov.uk/prod_consum_dh/groups/dh_digitalassets/@dh/@en/documents/digitalasset/dh_117842.pdf

This is an excellent opportunity for the public to become involved in the future arrangements for the NHS, and we encourage as many local people and stakeholders to become involved and engaged with the proposals. The Government is particularly keen to see that the views of patients, Local Authorities, GPs and practice based commissioners are included in the consultation. The closing date for these consultations is 11 October 2010.

Have your say on pharmaceutical services

NHS Wiltshire is asking people to say what they think in a survey about the provision of pharmaceutical services in their area. The results will help NHS

Wiltshire to understand how people use pharmaceutical services in Wiltshire and how they might like to use them in the future.

Ten thousand Wiltshire residents will have received a survey by post asking for their views. The survey has been organised by NHS Wiltshire and recipients have been chosen at random, from a list of all patients registered with a GP in the county. The anonymous results of the survey will be included in a pharmaceutical needs assessment (PNA), currently being undertaken by NHS Wiltshire, which is due to be published in February 2011. The pharmaceutical needs assessment is a key tool in the process of achieving high quality, accessible services, responsive to local needs.

Test waits down 75% in Wiltshire

Waiting for tests after seeing your GP with a health worry can be a stressful time for patients, but in June 2010 only **two** Wiltshire people had been waiting more than six weeks for any of the 15 most common diagnostic tests – down around 75% on the same month last year.

The total number of patients referred for the tests was 3,736. In the same month last year, the figure waiting more than six weeks was nine out of a total number of 4,354 waiting.

The national (English) figure for patients waiting for these tests was 3,500 – a decrease of 9.7% on the previous year.

Free infant massage sessions for mums and babies!

A Community Nursery Nurse for the Health Visitors Team at Devizes has recently qualified in baby massage and is now able to offer FREE infant massage to mothers - or fathers - and babies through the NHS in conjunction with post-natal group held at Devizes Health Centre. Alternatively, she can provide one-to-one training in the community if the parent is referred by a Health Visitor. Also in partnership with Devizes Children's Centre who sponsored the course.

The Annual General Meeting and Board meeting of NHS Wiltshire will be held on **29 September 2010 at Southgate House**. Members of the public are welcome to attend.

Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: stacey.saunders@wiltshire.nhs.uk). For further information or copies of documents referred to above, please contact Jo Howes, Community Engagement Manager, 01380 733929 or jo.howes@wiltshire.nhs

Project Outline

- 6 Youth discos for 12 – 16 year olds
- Numbers - approx 100 for smaller venues, approx 200 in larger venues
- One per month from October 2010 to March 2011
- In collaboration with Wiltshire Police Blues & Zus
- Venues to include halls in Chippenham and village halls
- Transport to be provided to the events:
 - Transport from villages to Chippenham venues
 - Transport from Chippenham to village venues
 - Transport will be staffed by members of the Youth Service
- Young people to be involved with arrangements, preparation, advertising, provision of refreshments/cafe and hosting of the events supported by Development Service for Young People and Wiltshire Police
- Events to be advertised at schools, on SparkSite, local press & media
- PCSOs to raise awareness when engaging with young people

Proposed venues

- Yatton Keynell Village Hall tbc
- Grittleton Village Hall tbc
- Kington Langley Village hall tbc
- Chippenham x 3 tbc

We are currently liaising with each of the Parish Councils and Village Hall committees. Initial responses are very positive.

Costs

- | | |
|-----------------------------------|-------|
| • Hire of venues x 6 | £485 |
| • Mini buses/coaches for 6 events | £2300 |
| • Hire of DJ & equipment x 6 | £1420 |
| • Staff costs | £850 |
| • Publicity advertising | £500 |
| • Food hygiene training | £500 |
| • Refreshments | £380 |

Total £6435

These figures are budget estimates.

Report to	Chippenham Area Board	Item No. 07b
Date of Meeting	13th September 2010	
Title of Report	Community Area Grants	

Purpose of Report

To ask Councillors to consider 6 applications seeking 2010/11 Community Area Grant Funding. Officer recommendations:

1. Chippenham Hospital Radio – request £746 to convert a storage room into an office for programme preparation training and development of volunteers
2. North Wraxall Hall Management Committee - request £5,000 to build an extension to the village hall to provide improved facilities and increased capacity, conditional upon the balance of funding being in place
3. Hullavington Parish Council - request £150 towards cost of planting two trees on the village green
4. Doorway – request £4,700 towards 48 weekly arts and crafts sessions and 39 weekly gardening sessions for homeless and marginalised adults guest of Doorway aged 16 – 25, conditional upon the balance of funding being in place
5. Kington Langley Tennis Club – request £3,700 towards resurfacing of the tennis court, conditional upon the balance of funding being in place
6. Chippenham Ladies Hockey Club – request £380 towards the purchase of protective equipment and coaching equipment

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27th February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any recommendation of an Area Board that is contrary to the funding criteria would need the approval of the Leader, the appropriate Cabinet Member or the Cabinet.
- 1.3. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4. Three applications to this round have been withdrawn in order to gather additional information and will consider reapplying for the next funding round. The applicants have also been referred to the Charities Information Bureau (CIB) for support to seek alternative sources of funding. CIB work on behalf of Wiltshire Council to support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.5. Funding applications will be considered at every Area Board meeting.
- 1.6. Chippenham Area Board has been allocated a 2010/2011 budget of £68,917 for community grants, community partnership core funding and Area Board projects. The carry forward from the 2009/2010 budget is £9. This gives a **total budget of £68,926** for the 2010/2011 budget.
- 1.7. Following the awards made on 5th July 2010 the Chippenham Area Board has a balance of £45,512.
- 1.8. A decision has been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.9. The 2010/2011 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager.

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Community Area Grant Application Pack 2010/11• Chippenham Community Area Plan• Local Agreement for Wiltshire
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2010/11 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 6 rounds of funding during 2010/11. The first took place on 10th May 2010, the second on 5th July, the third is contained in this report and the remaining will take place on:
 - 22nd November 2010
 - 17th January 2011
 - 7th March 2011

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Chippenham Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Chippenham Area Board will have a balance of 30,836.

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	Chippenham Hospital Radio	To convert a storage room into an office for programme preparation training and development of volunteers.	£746

8.1.1. Chippenham Hospital Radio – Award £746 to convert a storage room into an office for programme preparation training and development of volunteers.

8.1.2. This application meets the Community Area Grant Criteria for 2010/11.

8.1.3. This application demonstrates a link to the Chippenham & Villages Community Plan "Services at Chippenham Hospital to be maintained and developed."

8.1.4. This project demonstrates a link to Wiltshire Council's priorities in the Local Agreement for Wiltshire - To create stronger and more inclusive communities "Build a strong and vibrant voluntary sector "and "Promoting Health and Wellbeing."

8.1.5. Officers are of the opinion that this project will be of benefit not only to patients and other listeners, but also to the volunteers who give their time to the Hospital Radio.

Ref	Applicant	Project proposal	Funding requested
8.2.	North Wraxall Hall Management Committee	Extension of the village hall to provide improved facilities and increased capacity	£5,000

8.2.1. North Wraxall Hall Management Committee - Award £5,000 to build an extension to the village hall to provide improved facilities and increased capacity, conditional upon the balance of funding being in place.

8.2.2. This application meets the Community Area Grant Criteria for 2010/11.

8.2.3. This application demonstrates a link to the Chippenham & Villages Community Plan Update 2009 "Public response to surveys confirms the importance of a community hall to the strength and vibrancy of villages in particular."

8.2.4. This project demonstrates a link to Wiltshire Council's priorities in the Local Agreement "We want to create local communities where people can easily meet

and share a wide range of activities.”

8.2.5. Officers are of the opinion that this project will be of benefit to both current hall users and potential future users as it will increase capacity and improve facilities.

Ref	Applicant	Project proposal	Funding requested
8.3.	Hullavington Parish Council	Planting of two trees on village green	£150

8.3.1. Hullavington Parish Council - Award £150 towards cost of planting two trees on the village green

8.3.2. This application meets the Community Area Grant criteria for 2010/11.

8.3.3. This application demonstrates a link to the Chippenham & Villages Community Plan Update 2009 “Enhance the public realm” “plant more trees and shrubs.”

8.3.4. This project demonstrates a link to Wiltshire Council’s priorities in the Local Area Agreement “Protecting the environment” “work with local communities to improve their natural environment”

8.3.5. Officers are of the opinion that this project will enhance the village green environment.

Ref	Applicant	Project proposal	Funding requested
8.4	Doorway	48 weekly arts and crafts sessions and 39 weekly gardening sessions for homeless and marginalised adults guest of Doorway aged 16 – 25	£4,700

8.4.1. Doorway - Award £4,700 towards 48 weekly arts and crafts sessions and 39 weekly gardening sessions for homeless and marginalised adults guest of Doorway aged 16 – 25, conditional upon the balance of funding being in place.

8.4.2. This application meets the Community Area Grant criteria for 2010/11.

8.4.3. This application demonstrates a link to the Chippenham & Villages Community Plan “Anti-social behaviour arising from drug and alcohol problems” and “support for people to improve their own health, through increased exercise and healthier diets”.

- 8.4.4 This project demonstrates links to Wiltshire Council's priorities in the Local Agreement for Wiltshire, to enable people to improve their long term health and well being "Promoting health and wellbeing" "Reduce alcohol related crime and harm" "Support to have independent and fulfilling lives as part of their local community".
- 8.4.5 This project demonstrates a link to Chippenham Vision "To ensure we are focused on meeting the needs of the whole community".
- 8.4.6 Officers are of the opinion that in addition to being a positive activity the gardening project will provide the guests with the opportunity to acquire new skills. For some this may be the first time that they have experienced how simple and rewarding it can be to grow their own food. It will also promote healthy eating and enable Doorway to serve fresh vegetables in season.
- 8.4.7 Officers understand that Doorway will be collaborating with Wiltshire Wood Recycling regarding the erection and installation of the shed. Again this will provide another positive activity, a valuable opportunity for guests to learn new skills and take pride in their achievements.
- 8.4.8 Officers are of the opinion that this project will be of significant benefit to the homeless and marginalised young adults supported by Doorway.

Ref	Applicant	Project proposal	Funding requested
8.5	Kington Langley Tennis Club	Resurfacing of the tennis court	£3,700

- 8.5.1 Kington Langley - Award £3,700 towards resurfacing of the tennis court, conditional upon the balance of funding being in place
- 8.5.2 This application meets the Community Area Grant criteria for 2010/11
- 8.5.3 This application demonstrates a link to the Chippenham & Villages Community Plan "Insufficient outdoor sports facilities and playing fields" "Play areas need to be recognised and maintained".
- 8.5.4 This project demonstrates links to Wiltshire Council's priorities in the Local Agreement for Wiltshire Building Resilient Communities "Encourage communities to take part in sporting and cultural activities and events that bring different age groups together" and "Increase children and young people's access to facilities and activities".
- 8.5.5 The Wiltshire Council Sports Development Manager has confirmed that the applicant is actively seeking to offer sporting activities to the wider community, and supports both Wiltshire Council's and Sport Englands objective of increasing participation of adults, young people and children.

Ref	Applicant	Project proposal	Funding requested
8.6	Chippenham Ladies Hockey Club	Purchase of protective equipment and coaching equipment	£380

8.6.1 Chippenham Ladies Hockey Club - Award £380 towards purchase of protective equipment and coaching equipment

8.6.2 This application meets the Community Area Grant criteria for 2010/11

8.6.3 This application demonstrates a link to the Chippenham & Villages Community Plan “Insufficient outdoor sports facilities and playing fields” “Play areas need to be recognised and maintained”.

8.6.4 This project demonstrates links to Wiltshire Council’s priorities in the Local Agreement for Wiltshire Building Resilient Communities “Encourage communities to take part in sporting and cultural activities and events that bring different age groups together” and “Increase children and young people’s access to facilities and activities”.

8.5.6 Officers are of the opinion that the applicant is actively seeking to offer sporting activities to the wider community, and supports both Wiltshire Council’s and Sport Englands objective of increasing participation of adults, young people and children.

Appendices:	Appendix 1 grant application – Chippenham Hospital Radio Appendix 2 grant application – North Wraxall Village Hall Committee Appendix 3 grant application – Hullavington Parish Council Appendix 4 grant application – Doorway Appendix 5 grant application – Kington Langley Tennis Club Appendix 6 grant application – Chippenham Ladies Hockey Club
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No unpublished documents have been relied upon in the preparation of this report.

Report Author	Victoria Welsh, Community Area Manager Tel: 01249 706 446 E-mail: victoria.welsh@wiltshire.gov.uk
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Performance Reward Grant Scheme

APPLICATION FORM

To be returned to:

wiltshirelaa@wiltshire.gov.uk

Area Board	<i>Chippenham Area Board</i>																									
Form submitted by (contact for all queries)	<i>Wilts & Berks Canal Trust</i>																									
Name of initiative	<i>Environmental enhancement of the canal corridor at Pewsham</i>																									
Brief Description of Initiative	<i>Following the dredging and re-watering of a 1200 metre stretch of the Wilts and Berks Canal at Pewsham, we wish to enhance this area for the local community and for wildlife. We will install interpretation boards explaining the heritage of the canal site covering the 3 locks still to be restored with dry dock, saw pit and cottage, put railings around the restored 18th/19th Century Spillweir, provide extra benches for walkers, bird and bat boxes to encourage nesting and plant a wildflower meadow of about an acre in a field running down to the river from the canal.</i>																									
Please put a cross against the ambition(s) that this initiative will support *It is only necessary to identify those ambitions on which you feel your bid will make a significant impact.	Building resilient communities	x																								
	Improving affordable housing																									
	Lives not services	x																								
	Supporting economic growth																									
	Safer communities																									
	Protecting the environment	x																								
	Action for Wiltshire – combating the recession																									
Improving outcomes for Children and young people	x																									
Amount of funding sought	<i>£8412</i>																									
What will this money be spent on?	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"><i>Interpretation Boards -</i></td> <td style="width: 20%; text-align: right;"><i>£5000</i></td> <td style="width: 20%;"><i>Capital</i></td> </tr> <tr> <td><i>Railings inc fitting</i></td> <td style="text-align: right;"><i>£ 900</i></td> <td><i>Capital</i></td> </tr> <tr> <td><i>Benches Inc delivery 3 x 190.70</i></td> <td style="text-align: right;"><i>£ 572</i></td> <td><i>Capital</i></td> </tr> <tr> <td><i>Bird Boxes 20 x £15</i></td> <td style="text-align: right;"><i>£ 300</i></td> <td><i>Capital</i></td> </tr> <tr> <td><i>Owl Boxes 2 x £85</i></td> <td style="text-align: right;"><i>£ 170</i></td> <td><i>Capital</i></td> </tr> <tr> <td><i>Bat Boxes 18 x £15</i></td> <td style="text-align: right;"><i>£ 270</i></td> <td><i>Capital</i></td> </tr> <tr> <td><i>Wildflower seed</i></td> <td style="text-align: right;"><i>£ 700</i></td> <td><i>Revenue</i></td> </tr> <tr> <td><i>Administration/Volunteer support</i></td> <td style="text-align: right;"><i>£500</i></td> <td><i>Revenue</i></td> </tr> </table>	<i>Interpretation Boards -</i>	<i>£5000</i>	<i>Capital</i>	<i>Railings inc fitting</i>	<i>£ 900</i>	<i>Capital</i>	<i>Benches Inc delivery 3 x 190.70</i>	<i>£ 572</i>	<i>Capital</i>	<i>Bird Boxes 20 x £15</i>	<i>£ 300</i>	<i>Capital</i>	<i>Owl Boxes 2 x £85</i>	<i>£ 170</i>	<i>Capital</i>	<i>Bat Boxes 18 x £15</i>	<i>£ 270</i>	<i>Capital</i>	<i>Wildflower seed</i>	<i>£ 700</i>	<i>Revenue</i>	<i>Administration/Volunteer support</i>	<i>£500</i>	<i>Revenue</i>	
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Is planning permission required? Yes/No	No																									

Have quotes been obtained? Yes/No	<i>Quotes are being obtained for some items and support being sought from wildlife experts as to positioning of the bat/bird boxes and the sowing of the wild flower seed</i>
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Note: Bids will only be considered if they help us to achieve our ambitions in the Local Agreement for Wiltshire. It is important that initiatives have a positive local impact, and that we are able to show success. In this section you are being asked to provide information about how your project contributes, and how you will measure that success. The level of improvement we expect to see will be proportional to the level of the bid: i.e. the more funding required, the greater the level of impact and improvement that will be necessary.

Please describe how your initiative will support the ambition(s) indicated above, and summarise the action that will be taken	<p><i>Building Resilient Communities</i></p> <p><i>The interpretation boards will give visitors an understanding of the heritage of this site. The Wilts and Berks Canal opened 200 years ago this year and at Pewsham there were 3 locks, a dry dock, a saw pit, workshop and lock cottage. It is hoped to restore all these in the near future, not only for a new navigation, but also to provide an educational resource for the local community to demonstrate the 18th/19th century way of life and the heritage skills used in building and maintaining the canal. Heritage is often overlooked as a resource for resilience, but it is a way that we can reconnect to the past whilst reinventing and renewing for the future. These assets are valuable to the community and it is hoped that a sense of ownership and pride will develop.</i></p> <p><i>The 18th/19th century spillweir was restored with the help of a grant of £4292 from Chippenham Area Board. The railings, that we would like to install, will protect the public whilst walking or cycling past and will be carefully chosen to match the period.</i></p> <p><i>We already have a number of dedicated local volunteers who give their time but it is hoped that this initiative will encourage more locals to come and join us after they see what is being achieved. Volunteers have a chance to learn new skills, such as bricklaying, dumper driving, maintenance tasks and fundraising, and to work with a group of similar minded people. This helps to build up their confidence and esteem and enjoy healthy exercise.</i></p> <p><u><i>Working together with other Wiltshire organisations:</i></u> <i>we are working with Wiltshire Wildlife Trust and if possible local birdwatchers on this project. Wiltshire College is one of our partners in the Wilts & Berks Canal Partnership and they will help with practical work that is mutually beneficial to both organisations. We are sure that the students from Lackham College will give support on assessing the number of species of insects and birds at the site now, and again after the meadow is planted and boxes provided.</i></p>
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Lives not services

It is hoped that the ambition to enable local people to improve their long term health and well being can be met by these improvements and that the number of adults participating in exercise will increase. Walking and cycling in the countryside is very good for one's health, leaving most people fitter, happier and less stressed.

The additional benches, the boxes for birds and bats and the wild flower meadow will make a visit to this canal and towpath a pleasant relaxing experience for all ages and may foster new interests and friendships for many.

Protecting the environment

In this The International Year of Biodiversity, we would like to increase the number of bird and insect species that live by the canal at Pewsham, thus enhancing the environment for visitors and preserving our fast vanishing flora and fauna.

The UK has lost 97% of its traditional wildflower meadows and this is an opportunity to plant out a meadow of approximately one acre with wildflower seed. It should attract a large insect population, as there can be up to 50 species in one square metre in a wild meadow. It is vital that we act to preserve this genetic resource that we have. In turn, the insects will provide the food for increased species of birds. We wish to put up a number of bird and bat boxes to encourage nesting.

The recent dredging has opened up a 2 kilometre length of standing water at Pewsham. We should see an increase in waterfowl moving in and it will create a green corridor for wildlife to move from habitat to habitat.

Improving Outcomes for Children and Young people

Children already visit this site when walking or cycling with their families and it is hoped that there will be more to interest them. Youth groups from Chippenham and Melksham, such as the Sea Cadets, Air Cadets, Army Cadets and Girl Guides already visit this site on our annual sponsored walk and Melksham Air Cadets excavated the remains of the lock cottage. We hope that more young people will be inspired by this environment and will want to learn more about the history of this unique canal site.

What makes this initiative a local priority (e.g. evidence from research and local support)	<i>There has been a lot of media support in the local newspapers, radio and television for all aspects of this canal restoration. We also have a local website that attracts many visitors. We have also carried out some surveys on the towpath at Pewsham and the two most recent from last year are attached. We talk to the public at our display stands at local events and whilst giving boat trips locally and support from all events is overwhelmingly positive.</i>
How will you know you have been successful?	<i>We will survey the visitors, we and the students at Lackham will attempt to assess the different bird species on a before and after basis and will check on improvement in insect life after the wild flower meadow is planted.</i>
<ul style="list-style-type: none"> How will you measure the impact? (may have more than one measure) 	<ol style="list-style-type: none"> <i>1. Appreciation from the general public and increased numbers of walkers and cyclists, measured by counting and surveying visitors to the site</i> <i>2. The usage by birds and bats of their boxes.</i> <i>3. Assessing the insect activity in the meadow.</i>
<ul style="list-style-type: none"> What is your improvement target (s), and when do you expect to achieve this/these? 	<ol style="list-style-type: none"> <i>1. 25% increase in visitor numbers each year</i> <i>2. 50% boxes occupied in the first year</i> <i>3. 100% increase in insect population when the meadow is in flower.</i>
<ul style="list-style-type: none"> How will you ensure that the improvement continues after the end of the initiative? (this is one-off funding) 	<p><i>As far as the wildflower meadow is concerned, each year when it is cut, the "hay" which contains seeds for the flowers can be spread on other areas around the site, such as between the canal and towpath, thus increasing the acreage of flowers.</i></p> <p><i>The bird boxes can be checked and cleaned each year by the volunteers and replaced if damaged.</i></p> <p><i>Restoration work on the canal in this area will continue for several years and in turn will attract more visitors with more activities being carried out.</i></p>
Who will benefit from this initiative?	<i>This site is on a permissive footpath and we know from surveys that at weekends we have up to 200 people a day using the towpath at Pewsham. It is easily reached on foot from Chippenham and visitors come from other local towns as well. The path is wide enough for pushchairs and disabled tricycles.</i>
Confirm no unfunded commitments from this initiative	<ol style="list-style-type: none"> <i>1. I confirm that there will be no unfunded financial commitments arising from this initiative</i>
Will ongoing maintenance of	<i>Local volunteers who already have regular work parties at this site will carry out any maintenance required. This will mainly be</i>

premises/equipment be necessary?	<i>cutting of the wild flower meadow at the appropriate time of year.</i>
What are the key risks to success and how will these be managed?	<i>The key risk is vandalism. The boards will be made of a very secure material, the benches will be of a style used already at the site and are quite robust. The bird and bat boxes will mostly be placed in trees on the opposite side of the canal to the towpath so that visitors will be able to observe but not tamper with them.</i>
Who will manage the initiative	

Signed:

Chairman of Area Board

Dated:

NB: It is the responsibility of the Area Board to ensure that:

- **bids are robust and well-founded**
- **public money is spent appropriately and in accordance with the details of the bid and with any conditions placed on approval by the PRG Panel**
- **the initiatives are managed well to achieve the benefits and that performance improvement is reported**

Report to All Area Boards
Date of Meeting August - October
Title of Report PRGS Funding Bid: Wiltshire Voices

What is Wiltshire Voices?

Wiltshire Voices is a project to encourage broader participation in civic life. It is designed to ensure that the needs of all local people are properly understood and addressed.

Background

A recent review of the Area Boards revealed concern that some sections of the community are not fully engaged. These groups are often absent from meetings and events and their needs are not well understood. The Boards were criticised for focusing too heavily on the needs of the 'usual suspects.'

Responding to the challenge

Wiltshire Council's Cabinet considered this issue carefully. It has challenged the Area Boards to respond positively at local level. The Cabinet encouraged the submission of a funding bid to support this work and the Performance Reward Grant (PRG) Panel has given 'in-principle' support subject to approval by the Boards.

A focus on positive local action

Wiltshire Voices is about changing lives – not glossy reports. We want information in the form of personal stories, articles and recordings that will challenge, question and prompt responses. The information will be tailored to meet the needs of different people – such as service professionals, community groups, schools, parish councils and the media. The aim is to generate discussion, learning, ideas and - most importantly - *action*.

A lasting legacy

Wiltshire Voices is about making a lasting difference. New ways of involving people will be developed and this will become the way we do business not an optional add-on. With help from localised public services, communities will be finding and delivering solutions to local challenges and issues. Grants and funding will be better targeted to support projects that really make a difference. Priorities and plans will be more clearly focused on the needs of local people and our work will centre around improving lives not services. Over time these things will help make Wiltshire a better place for everyone.

Capacity and resources to deliver

Instead of each Board trying to engage many groups it is proposed that each Board works intensively with one priority group in its locality. Across Wiltshire this will mean that the needs of 18 different community groups will be addressed. The bid proposes that each Board is allocated a sum of £3,000 to complete its own local project. The work will be coordinated by the Community Area Manager and involve councillors, service providers and community groups – *but most importantly local people*. Each project will take around 8 months and Wiltshire Voices will be complete by Summer 2012 at the latest.

To enable Wiltshire Voices to proceed, the Area Board is asked to support this bid for PRG funding.

Wiltshire Voices

- What?** To make sure a wider range of voices are heard by:
- engaging a broader cross section of the community in the work of the Area Boards - 'not just the usual suspects.'
 - ensuring that the loudest voices do not always dominate
 - better understanding the needs of those who cannot or do not speak up for themselves
 - creating new ways for people to participate
 - encouraging more community based inclusion projects
 - developing community plans that focus on the needs of the whole community
- Why?** A survey conducted in Spring 2010 revealed serious concerns about the lack of involvement of 'everyday people' and harder to reach groups. In response, Wiltshire Council issued a challenge to the Area Boards to broaden community engagement.
- Who?**
- The project will focus on and involve those whose needs are less well understood.
 - The 18 Community Area Managers will facilitate the work across Wiltshire
 - Partner agencies, frontline service officers, support workers, carers, voluntary services and councillors will be involved
 - A small project team will lead the work in each area.
- How?**
- Project team of key people to plan and manage the project
 - Desk research and information gathering
 - Face to face engagement with target group
 - Recording, documenting and presenting
 - Publishing and promoting
 - Action planning
- When?** Commencing in Autumn 2010 and concluding by early Summer 2012
- Progress?** Area Boards across Wiltshire have been looking to identify target groups. So far, the following provisional programme has been established.

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| • Amesbury | <i>(Council tenants and leaseholders)^</i> |
| • Bradford on Avon | <i>(Boaters)^</i> |
| • Calne | <i>(People with mobility issues)^</i> |
| • Chippenham | <i>(Disability allowance claimants)*</i> |
| • Corsham | <i>(NEETS)^</i> |
| • Devizes | <i>(Victims of domestic violence)*</i> |
| • Malmesbury | <i>(Rural isolation and access)^</i> |
| • Marlborough | <i>(Recently retired)^</i> |
| • Melksham | <i>(Everyday people who currently do not participate)^</i> |
| • Pewsey | <i>(Rural families on low incomes)*</i> |
| • Salisbury | <i>(People with learning disabilities)*</i> |
| • Southern Wiltshire | <i>(Gypsies and travellers)^</i> |
| • South West Wiltshire | <i>(Young people in rural areas)^</i> |
| • Tidworth | <i>(Army dependents)^</i> |
| • Trowbridge | <i>(Teenage parents)^</i> |
| • Warminster | <i>(Older people in residential care)^</i> |
| • Westbury | <i>(Elderly people living at home)^</i> |
| • Wootton Bassett & Cricklade | <i>(Stroke sufferers)*</i> |

[^] provisionally agreed

* subject to confirmation



Performance Reward Grant Scheme

APPLICATION FORM

To be returned to:

wiltshirelaa@wiltshire.gov.uk

Area Board	<i>Name of Area Board</i> Chippenham	
Form submitted by (contact for all queries)		
Name of initiative	Chippenham Rotary St Nicholas Appeal for a Pool operating under the title, S.N.A.P.	
Brief Description of Initiative	<p><i>Max 100 words – this is a summary only</i></p> <p>To build and equip a dual-use hydrotherapy pool for the use of St Nicholas School and for others within the community who can benefit from its use.</p> <p>St Nicholas is a Local Authority all-age day school for children with severe and profound learning difficulties, many of whom also have physical disabilities. The school is in Chippenham and the pool will be built in the school grounds.</p> <p>In out of school hours the pool will be available for use by other children and adults with disabilities, either as individuals or as groups.</p> <p>There is no other hydrotherapy pool within the area.</p>	
Please put a cross against the ambition(s) that this initiative will support *It is only necessary to identify those ambitions on which you feel your bid will make a significant impact.	Building resilient communities	X
	Improving affordable housing	
	Lives not services	X
	Supporting economic growth	
	Safer communities	
	Protecting the environment	X
	Action for Wiltshire – combating the recession	
Improving outcomes for Children and young people	X	
Amount of funding sought	£ 85,000. We need £115,000 to achieve our total target of £ 605,000 but we are confident that we have a robust strategy for raising the remaining £30,000 by our deadline of April 2011.	

<p>What will this money be spent on?</p>	<p><i>Please give a breakdown of the amount shown above the different items this funding will cover. This should also identify which items are revenue and which are capital – see Appendix 1 in the Bid Pack for capital expenditure guidance</i></p> <p>The total project will cover foundations, pool excavation, construction of building, finishes, fittings, water treatment plant, heating and lighting, drainage and services, pool equipment, disability equipment.</p> <p>All items are capital expenditure.</p>
<p>Is planning permission required? Yes/No</p>	<p><i>If ‘Yes’:</i> <i>has it been granted? (Please give details)</i> Yes. Planning permission has been granted. The planning application number is 06/02898/FUL</p>
<p>Have quotes been obtained? Yes/No</p>	<p><i>If ‘No’</i> <i>please give details of why quotes have not yet been obtained.</i></p> <p><i>Yes. The construction of the hydrotherapy pool has been the subject of a competitive tendering process, with tenders being invited from a short list of known contactors approved by Wiltshire Council. Tender documentation and appraisal has been undertaken by the project managers, The Bailey Partnership.</i></p>
<p>Note: Bids will only be considered if they help us to achieve our ambitions in the Local Agreement for Wiltshire. It is important that initiatives have a positive local impact, and that we are able to show success. In this section you are being asked to provide information about how your project contributes, and how you will measure that success. The level of improvement we expect to see will be proportional to the level of the bid: i.e. the more funding required, the greater the level of impact and improvement that will be necessary.</p>	
<p>Please describe how your initiative will support the ambition(s) indicated above, and summarise the action that will be taken</p>	<p><i>Attach separate documents if appropriate</i> “Building resilient communities” The scheme will help local communities develop their own priorities and improvements. The project will fill a gap in service provision for a vulnerable group of people who would otherwise be marginalised and excluded. The benefit will spread beyond Chippenham to the full catchment area of the school – the whole of North Wiltshire and some other areas of Wiltshire. The benefits will go to one of the most disadvantaged sections of Wiltshire’s community. The project is a good model with strong community/voluntary sector involvement (particularly Chippenham Rotary) and joint working with Wiltshire Council, St. Nicholas School and the local NHS.</p> <p>The extent of local support is shown by the variety of fundraising events held for several years which have raised £ 490,000 of the total £605,000 needed. This total is thanks to the huge efforts of groups within the community, individuals and businesses and voluntary organisations.</p>

	<p>The project is helping to build a strong and vibrant voluntary sector. It will create a more inclusive community by involving children and adults with disabilities in new leisure activities and by integrating them with the wider community. The project will provide a much needed hydrotherapy facility in Chippenham to a community that has no such facility and those that require such have to, at best travel, travel to Swindon or Bath and at worst, have no access to such as there is no spare capacity at those facilities.</p> <p>“Lives not Services”</p> <p>The lack of a hydrotherapy facility at St Nicholas means that some pupils will never achieve their full potential of physical ability. The pool will increase their chance of them having a more independent and fulfilling life as part of the local community. It provides strong foundations for children and young people’s development. It will enable users to improve their long term health and wellbeing – both physical and mental.</p> <p>“Protecting the Environment”</p> <p>At the moment some more able pupils are taken to the local swimming pool by minibus or coach. An on- site pool will greatly reduce these journeys.</p> <p>The local swimming pools are not suitable for hydrotherapy because of the low temperature of the water and lack of lifting facilities. They are taken to a hydrotherapy pool in Swindon but this requires a long journey, is time consuming and the facility has no spare capacity. The St Nicholas hydrotherapy facility has been designed with the latest standards of energy saving, heat recovery and will use solar energy.</p> <p>“Improving Outcomes for Children and Young People”</p> <p>The project will benefit all the 70 children attending St Nicholas School and their families. All the children have severe or profound learning difficulties and many have additional disabilities such as cerebral palsy, epilepsy, visual and hearing impairments, autism and behavioural problems. Hydrotherapy is sometimes the only physical activity these children can undertake as it is totally non weight bearing. The project will bring significant physical and mental health benefits to the children and young people. In some, it will prevent severe deformities worsening. Others will increase their strength, stamina and movement range through improved mobility and muscle tone. Some will learn to swim independently. All will benefit from enjoyment and increased self-esteem.</p>
<p>What makes this initiative a local priority (e.g. evidence from research and local support)</p>	<ul style="list-style-type: none"> • The project has the full support, not just from St Nicholas School, but also from the other main stream schools in the area that have special needs classes. It also has full support from “Springboard” a pre-school facility for children with special needs.

	<ul style="list-style-type: none"> • The nearest hydrotherapy pool to Chippenham is the Thamesdown pool in Swindon (St Nicholas used to have use of a hydrotherapy pool at Burton Hill School in Malmesbury but that school has now closed.) • The demand to book the Thamesdown pool exceeds supply even though it is open for 76 hours a week over 7 days and is fully operational for 50 weeks in the year. • Selected pupils of the school are taken there but some of those most in need of hydrotherapy do not have the chance of regular use. The time taken for just 20 minutes of therapy takes 2-3 hours out of the school day. Strong local and community support in a range of fundraising activities has raised £490,000. This has involved the Rotary Club of Chippenham, local individuals, groups and businesses from the whole catchment area. • This project has been selected twice as the Chippenham Mayor's Charity of the year.
How will you know you have been successful?	<ul style="list-style-type: none"> • The success of the project will be clearly indicated by the opening of a fully operational pool in mid 2011 ready for use in the autumn term.
How will you measure the impact? (may have more than one measure)	<p><i>e.g. performance indicator, public perception survey, number of...</i></p> <ul style="list-style-type: none"> • The pupils of St Nicholas progress will be monitored by a professional physiotherapist who regularly visits the school. • The demand and usage of the pool both in school hours and at evenings and weekends will be a clear indicator. • Achieving the planned sustained usage by children and people with disabilities in the wider community. • Monitoring usage figures for the swimming pool against targets for the year. • Surveys of satisfaction of users, their families and school staff. • Individual targets and records will be kept of children's progress. School staff,(including physiotherapists), parents and children themselves will be able to judge improvements in their physical abilities, social skills and self confidence. • Users in out of school hours will be asked to monitor activities and progress in a diary. • Because of the specialised nature of the project, the project should not be judged solely on volume alone but on the quality of service delivery and the profound and unique benefits this facility will provide to a thankfully small section of our society who currently have no provision for such a service.
What is your improvement target (s), and when do you expect	<p><i>In some cases improvement may be achieved in stages, so you may want to give more than one improvement target. Please also give current figures to act as baselines for improvement</i></p>

to achieve this/these?	<p>Continuous incremental assessed improvement in the wellbeing and health of the children and adult users.</p> <p>We would expect that initial community use of the pool would be available once the school has developed and tested the procedures and support administration necessary after opening and that the out of hours take up will increase significantly by the end of the first year of operation.</p>
How will you ensure that the improvement continues after the end of the initiative? (<i>this is one-off funding</i>)	<p><i>Sustainable improvement</i></p> <p>The immediate project is to build and equip the pool. Management will then be taken over by the school with the philosophy of the management to ensure that the objectives referred to above are achieved through the dual-use of the premises.</p>
Who will benefit from this initiative?	<p><i>Consider the number of people likely to benefit and the impact on disadvantage or vulnerability in your area</i></p> <p>All the users of the pool will be those with learning and/or physical disabilities.</p> <p>There are 70 children in the school and all will have access to the pool. Most of these pupils cannot benefit from normal pools because of pool temperature, lack of suitable hoisting and changing facilities, and problems related to behaviour. Hydrotherapy is considered to be vital for the continued physical and educational development of children with disabilities. Other users within the community will be former pupils, established community groups such as the Stroke Club, referrals from GPs and physiotherapists and individuals with chronic conditions such as arthritis, breathing difficulties and rheumatism. Special needs pupils in main stream schools and those with physical disabilities. Children at the special needs preschool "Springboard"</p>
Confirm no unfunded commitments from this initiative	<p>Please delete the statement that does not apply:</p> <ol style="list-style-type: none"> 1. I confirm that there will be no unfunded financial commitments arising from this initiative.
Will ongoing maintenance of premises/equipment be necessary?	<p><i>If 'Yes' please indicate how this will be funded/who is responsible</i></p> <p>Yes. This requirement has been included from the start of the project. Energy savings measures have been incorporated such as high levels of insulation including a thermal pool cover. Heat recovery systems which will ensure that the expelled air will pass through a heat exchanger so that the heat is transferred to incoming air. The design includes the installation of solar panels to heat the water. The maintenance will be funded by the school and the costs will be offset by the savings made by not</p>

	using outside facilities and the specialist transport required to take pupils in wheel chairs. The choice of finishes within the building has taken maintenance into consideration. The pool will also provide the school with the opportunity to generate third party revenue and this and other financial aspects are covered more fully in the business plan submitted with this application.
What are the key risks to success and how will these be managed?	<p>Financial, although most of the financial risks are now under control as a result of:</p> <ul style="list-style-type: none"> • A well developed customer requirement document • A detailed specification • A fixed price building management contract • A full Risk assessment relating to the contractors undertaken by our professional project manager. <p>What remains are any changes and alterations during the building phase but these will be under strict configuration management controls.</p>
Who will manage the initiative	<p><i>Name, role, organisation, contact details</i></p> <p>Project manager- The Bailey Partnership, (one of two companies recommended by Wiltshire County and chosen by competitive tendering.) Corum One, Crown Way, Warmely, Bristol BS30 8FJ</p> <p>Eric Sambell, Chairman of SNAP Executive Committee,</p>

Signed:

Chairman of Area Board

Dated:

NB: It is the responsibility of the Area Board to ensure that:

- bids are robust and well-founded
- public money is spent appropriately and in accordance with the details of the bid and with any conditions placed on approval by the PRG Panel
- the initiatives are managed well to achieve the benefits and that performance improvement is reported



Performance Reward Grant Scheme

APPLICATION FORM

To be returned to:

wiltshirelaa@wiltshire.gov.uk

Area Board	Chippenham	
Form submitted by (contact for all queries)		
Name of initiative	<i>Stanley Park Sports Ground – The next stage</i>	
Brief Description of Initiative	<p><i>A new extension onto the existing changing block, this will consist of 4-6 extra changing rooms and a larger meeting/social room. This will provide the community teams and community clubs and organisations who currently use the facility somewhere safe to change and socialise, as the site has grown from 20 teams in 2004 to 70 in 2009. The goal is to have all teams and clubs calling Stanley Park their home venue all year round, for playing and social use, and give the site a multi use goal encouraging more of the Community to use the site going forward.</i></p> <p><i>A new Floodlit 3rd Generation Synthetic full size pitch (Artificial turf pitch). This new all weather pitch will help develop sport across the town and encourage locals to be more active and continue sports during the winter months, in addition it will give 60 teams a place to train safely, and keep active during this period, but will also ensure that the sports ground will be available all year round. This will also provide Wiltshire Council with its first 3rd Generation All weather pitch in their area.</i></p>	
Please put a cross against the ambition(s) that this initiative will support *It is only necessary to identify those ambitions on which you feel your bid will make a significant impact.	Building resilient communities	X
	Improving affordable housing	
	Lives not services	
	Supporting economic growth	
	Safer communities	X
	Protecting the environment	X
	Action for Wiltshire – combating the recession	
	Improving outcomes for Children and young people	X
Amount of funding sought	£75000	
What will this money be spent on?	<p><i>Capital Spending</i> <i>£32,250 will go towards the Building Extension</i> <i>£42,750 will go towards the 3rd Generation All Weather Floodlit Pitch</i></p>	

Is planning permission required? Yes/No	YES, AND THIS HAS BEEN OBTAINED & GRANTED FOR THE EXTENSION & THE 3rd GENERATION ALLWEATHER FLOODLIT PITCH
Have quotes been obtained? Yes/No	YES WE HAVE OBTAINED QUOTES/TENDERS FOR BOTH PARTS OF THE PROJECT. THE EXTENSION HAS GONE OUT AND BEEN TENDER/CONTRACTOR DECIDED (COPY ATTACHED) WITH REGARDS THE 3rd GENERATION ALL WEATHER FLOODLIT PITCH, WE HAVE OBTAINED 6 QUOTES BUT A PREFERED CONTRACTOR WILL NOT BE DECIDED UNTIL A CONSULTANT FOR THIS SPECIFIC AREA HAS BEEN TENDERED FOR.
<p>Note: Bids will only be considered if they help us to achieve our ambitions in the Local Agreement for Wiltshire. It is important that initiatives have a positive local impact, and that we are able to show success. In this section you are being asked to provide information about how your project contributes, and how you will measure that success. The level of improvement we expect to see will be proportional to the level of the bid: i.e. the more funding required, the greater the level of impact and improvement that will be necessary.</p>	
Please describe how your initiative will support the ambition(s) indicated above, and summarise the action that will be taken	<p>-FDP = FOOTBALL DEVELOPMENT PLAN FOR THE SITE' STANLEY PARK SPORTS GROUND -BP = BUSINESS PLAN FOR SITE' STANLEY PARK SPORTS GROUND</p> <p>Building Resilient Communities; FDP pg5 sec 3,4,5, pg6 sec 6,7 FDP pg7 sec 5 FDP pg9 sec 1,2,3 FDP pg11 sec 4,5,pg12 sec 6,7,8,9,10 FDP pg16 sec 1,2,5 FDP pg18 sec 1,3</p> <ul style="list-style-type: none"> • Provide local facilities for local people to reduce the need for Chippenham Residents to travel outside of the town to play football/sport during the winter months. • To provide a larger classroom/social area to facilitate referee, medical,forums and coach education/training for volunteers, and planned through volunteers so we hit target demands of the community. • To maintain & improve the volunteer structure & recruitment with the community and to provide staff/workforce/volunteers the opportunity for personal betterment, so to achieve standards up to & beyond target levels. <p>Safer Communities;</p>

- To develop and maintain effective lines of communication between facilities, user groups, partners and the wider community.
- To ensure that all people can play and watch football/sport in a high quality, safe environment that is free from abuse, and ensure all clubs visitors adhere to the Respect Campaign.

FDP pg5 sec 1 pg 6 sec 7,8

FDP pg12 sec 10

FDP pg13 sec 1,5

FDP pg16 sec 1,2,5 pg17 sec 8

FDP pg18 sec 2,3,4,5

Protecting the Environment;

- With the new extension & floodlights, and the extra demand on fuel/energy costs, a BIOMASS heating system has been costed into the project for the building along with Green Energy saving Lights for the 3rd Generation Playing area Floodlights (Musco Lighting).
- The site will also be working with MJ Church to set up an attractive yet effective re-cycling system for the site, as used at and during the Chippenham Folk Festival.
- The site has already a re-cycling water system installed with water cleansing through reed beds
- In the past 3 years planted over 4000 trees on site so to encourage future generations to come on a nature walk, for pleasure or education.

BP Section 2.5 capital costs-Plant room extension

Improving outcomes for Children and young people;

- To ensure that all players of all ages and ability have the opportunity to participate and get involved in high quality football/sport sessions in and out of school/education/work hours.
- To raise standards of young players/sportspersons within the community of Chippenham and surrounding areas.
- Support Development of Volunteer coaches so in turn create better players/sports persons within the Community.

FDP

ATTACHED

-FDP = FOOTBALL DEVELOPMENT PLAN FOR THE SITE'

STANLEY PARK SPORTS GROUND

-BP = BUSINESS PLAN FOR SITE' STANLEY PARK SPORTS GROUND

<p>What makes this initiative a local priority (e.g. evidence from research and local support)</p>	<p><i>In the initial development of the site in 2004 it was recorded and documented the need for a sports/football facility in Chippenham all year round. Due to funding shortfalls in the original project an all weather pitch was unable to be installed. Documentation to support this will follow this application, and that will include support letters from Schools, Clubs, Organisations and Sporting Bodies.</i></p>
<p>How will you know you have been successful?</p>	<p><i>Achieving out targets set over a 5 year plan, locally, county, and nationally. The Football Development Plan is reviewed quarterly through Wiltshire County Football Association, and yearly through the Football Association.</i></p>
<p>How will you measure the impact? (may have more than one measure)</p>	<p><i>-Steering Groups, made up of Local community based organisations/clubs/schools/and council -Working Party Group Continued, Made up of 6-8 Chippenham Councilors, Town Clerk & Community Football Development Officer, Quarterly -Community Football Development Officer Attendance at Club/organisation Committee Meetings -Football Foundation, Monitoring and Evaluation process -Wiltshire County Football Association Development working group made up of Key partners from across the county working as one Site Football Development Plan Completion and movement forward. -Finance & Operational Management Group Meeting, finance meeting with officers from Chippenham Town Council</i></p>
<p>What is your improvement target (s), and when do you expect to achieve this/these?</p>	<p><i>Maintain and Sustain current level of User groups and Key partners and grow year on year for the next 5 years - Currently = 72 teams, Year One = 81teams – to Year 5 = 90 teams The 5 year plan is to be achieved by 2015/16 ATTACHED -FOOTBALL DEVELOPMENT PLAN FOR THE SITE' STANLEY PARK SPORTS GROUND -BUSINESS PLAN FOR SITE' STANLEY PARK SPORTS GROUND</i></p>
<p>How will you ensure that the improvement continues after the end of the initiative? (this is one-off funding)</p>	<p><i>Chippenham Town Council have shown and proven there support and financial backing for the site and what it provides, and with that the foundations have been laid over the past 6 years for this next stage. Capital and Revenue streams are already in place for repairs, maintenance and so forth, and a detailed income and expenditure plan has been planned in. Chippenham Town Council Always Focus on our existing Local Community/Users/Key Partners . When times are tough, the reaction is often to try to get more new Users in from further a field or set up schemes/inititives. That might be appropriate for us to do, but not at the expense of our existing Users/key</i></p>

	<p><i>partners. The reality is that we will generate higher user rates more readily, more quickly and more cost effectively from our existing users/customers. We will support/defend our key users/partners.</i></p> <p><i>ATTACHED</i> <i>-FOOTBALL DEVELOPMENT PLAN FOR THE SITE' STANLEY PARK SPORTS GROUND</i> <i>-BUSINESS PLAN FOR SITE' STANLEY PARK SPORTS GROUND</i></p>
Who will benefit from this initiative?	<p><i>The Local Community, County, South West.</i> <i>In approx figures on a local Community level (Chippenham & Surrounding Areas), male participation will grow from 1131 to 1535 and female participation from 128 to 333 week on week, year on year in the next 5 years.</i></p>
Confirm no unfunded commitments from this initiative	<p>Please delete the statement that does not apply: 1. I confirm that there will be no unfunded financial commitments arising from this initiative</p>
Will ongoing maintenance of premises/equipment be necessary?	<p><i>Yes and this will be undertaken/monitored and planned in and completed by Chippenham Town Council</i></p>
What are the key risks to success and how will these be managed?	<p><i>The key risks to success will be the drop out rate from sport especially football. We as a site need to monitor and involve ourselves in managing and ensuring a visit to the site is a pleasurable one in all activities held here, for all ages. We need to sustain the growth we have achieved in the past 5 years, and work on building on that.</i></p>
Who will manage the initiative	

Signed:

Dated:

Chairman of Area Board

NB: It is the responsibility of the Area Board to ensure that:

- **bids are robust and well-founded**
- **public money is spent appropriately and in accordance with the details of the bid and with any conditions placed on approval by the PRG Panel**
- **the initiatives are managed well to achieve the benefits and that performance improvement is reported**

Area Board Project

1. What is the project?

Taxi Marshall Scheme for Chippenham. 2 Marshalls to be deployed for 6 key evenings over Christmas and New Year 2011.

2. Where is the project taking place?

Chippenham, Town Centre

3. When will the project take place?

6 key dates: 10th, 11th, 17th, 18th, 24th, 31st December
Midnight – 4am

4. Please outline:

- **Community benefits**
- **Evidence of need**
- **Links to Community Plan**
- **Community Issue**

The reduction of anti-social behaviour, disorder and alcohol related incidents. Calming and reassuring members of the public and assist with general safety of the residents. The Night Time Economy (NTE) group believe this is a vital element in the overall strategy proposed for Chippenham. (See NTE Action Plan attached). Chippenham is a major entertainment hub in North Wiltshire and numbers visiting the Town Centre increase dramatically in December due to Christmas celebrations.

5. What is the desired outcome/s of this project?

- Reduction in anti-social behaviour and alcohol related incidents.
- Improved confidence and well being for visitors to Chippenham Town Centre at night
- To support Community Safety initiatives led by NTE group
- Evaluation of this project will be used to evidence future funding bids
- To provide evidence to secure sustainable funding to enable deployment of Taxi Marshalls in Chippenham Town Centre for key dates

Area Board Project

6. Who will Project Manage this project?

NTE Group. Members of the NTE group include:

- Police Inspector
- Chippenham Neighbourhood Police Team
- Cabinet Member Health & Wellbeing Wiltshire Council
- Community Safety Manager Wiltshire Council
- Anti-social Behaviour Reduction Officer Wiltshire Council
- Community Area Manager Wiltshire Council
- Licensing officer Wiltshire Council
- Representatives from Chippenham Town Council

7. Please confirm costs and provide quotes

- Total project costs up to and including £5,000 - 1 quote
- Total project costs over £5,000 - 3 quotes

£1000 for 2 Marshalls on 6 evenings from midnight to 4am

Area Board funding	£500
Chippenham Town Council funding	£500

8. Additional information in support of the project

This part of an overall strategy led by the NTE group. The deployment of Taxi Marshalls on key dates will be just one element of the strategy to be implemented alongside:

- Pubwatch
- Street Pastors
- Radios for door staff at Clubs, Pubs and late night food outlets
- Armbands for door staff

Chippenham Town Council will consider a bid for £500 match funding at their Strategy & Resources Committee meeting on 15th September 2010.



CHIPPENHAM

NIGHT TIME ECONOMY ACTION PLAN

OBJECTIVES

- Reduce violent crime (Reduce assault with injury crime rate)
- Reduce the level of alcohol related violence (Reduce concern that drunk & rowdy behaviour is a problem)
- Reduce the level of public disorder
- Improve the perception of Anti Social Behaviour
- Bring more offenders to justice
- Increase confidence and satisfaction

<u>Prevent</u>	<u>Owner / Actions</u>	<u>Outcomes</u>
<ul style="list-style-type: none"> • LP visits during the early evening 	<p>GPD Sergeant</p>	<p>On going</p>
<ul style="list-style-type: none"> • Peak time high viz patrols (Inc TTCG bids for additional resources) 	<p>GPD Sergeant</p>	<p>On going, outcomes recorded</p>
<ul style="list-style-type: none"> • Static CCTV (Town Centre & and LP) 	<p>Recent upgrade link to station required (Sector Deputy)</p>	<p>On going</p>
<ul style="list-style-type: none"> • Staggered LP closing times, rigidly enforced 	<p>Licensing Authorities</p>	<p>On going</p>
<ul style="list-style-type: none"> • Food outlet closing times rigidly enforced 	<p>Licensing Authorities</p>	<p>On going, formal warnings given</p>
<ul style="list-style-type: none"> • Use of Direction to leave, Sec 27 Violent Crime Reduction Act 	<p>Patrol Officer's</p>	<p>On going</p>

<ul style="list-style-type: none"> • Night Net radios • Discourage ‘happy hours’ and irresponsible alcohol promotions • Expansion of Pub Watch, consideration of web based forum. • Consider use of tamper proof wrist bans if intelligence indicates underage consumption • High Viz jackets for door staff • Increase number of litter bins • Agreed under age sales operations 	<p>For discussion Licensing Authorities & Sector Head</p> <p>Licensing Authorities & Sector Head</p> <p>For Discussion Sector Head</p> <p>Sector Head</p> <p>Sector Head</p> <p>Wilts Council / Town Council Council & Trading Standards</p>	<p>For discussion</p> <p>On going</p> <p>On going, wider divisional support required</p> <p>On going</p> <p>For discussion</p> <p>For discussion</p> <p>For consideration when appropriate</p>
<p style="text-align: center;"><u>Intelligence</u></p> <ul style="list-style-type: none"> • Intelligence download from drunk person, person issued PND’s or arrested • Intelligence submissions, including Town Centre CCTV, ASB panel and Trading Standards • Criminal Justice activity feedback to LP • Evidence of police activity documented 	<p>Patrol Officer’s</p> <p>Crime Team, Patrol Officer’s, Council and Trading Standards</p> <p>Sector Head and CBM via Pub Watch</p> <p>GPD Sergeant and Sector Head</p>	<p>On going</p> <p>On going</p> <p>On going</p> <p>On going</p>

<u>Enforcement</u>		
<ul style="list-style-type: none"> Targeted patrols at times of peak demand, including PC, PCSO's and SPC's 	Patrol Officer's	On going
<ul style="list-style-type: none"> Deployment of overt / mobile CCTV 	Sector Head	For discussion
<ul style="list-style-type: none"> Deployment of body cams 	Sector Head	Training rolled, to be deployed shortly
<ul style="list-style-type: none"> LP review and closures if necessary 	Sector Head and Licensing	Will be considered if appropriate
<ul style="list-style-type: none"> Robust use of confiscation of alcohol legislation DPPO (Adults) Confiscation of Alcohol (Young Persons) Act 1997 Sec 155 Licensing Act 2003 (sealed & open containers) 	Patrol Officer's	On going
<ul style="list-style-type: none"> Robust policing of precursor offences within hot spots (Throwing bottles / litter Wilful Obstruction Sec 5 POA Urinating in the street) 	Patrol Officer's	On going
<ul style="list-style-type: none"> Covert options, test purchase to evidence sale to underage or drunk customers 	Sector Head and Licensing Authorities	For consideration if intelligence indicates value
<ul style="list-style-type: none"> Robust policing of LP's and breaches of legislation 	Sector Head & Licensing Authorities	On going
<ul style="list-style-type: none"> Sec 6 Licensing Act warning letters followed by formal banning applications (Three drunk offences in 12 months) 	Beat Manager	For consideration if appropriate
<ul style="list-style-type: none"> LP exclusion orders & ASBOs 	Beat Manager	For consideration if appropriate
<ul style="list-style-type: none"> 'Victimless' prosecutions (Disorder / Violence) 	Beat Manager	On going
<u>Confidence</u>		
<ul style="list-style-type: none"> High Viz patrols to inspire confidence and enhanced perception of safety 	Patrol Officer's and Beat Manager	On going

<ul style="list-style-type: none"> • Robust, proportionate and consistent approach to offending 	Patrol Officer's and Beat Manager	On going
<ul style="list-style-type: none"> • Positive press releases, including sanctions, bans etc 	Sector Head and Beat Manager	On going
<ul style="list-style-type: none"> • Joint agency community consultation event 	All agencies and elected representatives	For discussion

CABINET MEMBER FOR COMMUNITY SERVICES

COMMUNITY SERVICES DEPARTMENT

OFFICER CONTACT: Miranda Gilmour, Malmesbury Community Area Manager
Tel: 01672 515742 email: miranda.gilmour@wiltshire.gov.uk

REFERENCE: ACCL-001-10

AREA BOARD GRANT GUIDANCE

Purpose of Report

1. During 2010/2011 the budget proposal for the 18 Area Boards is £1 million for distribution across 20 community areas, much of which will be available to community and voluntary groups and town and parish councils through the Area Boards grants scheme. Since the establishment of Area Boards in June 2009 Councillors and Area Board Managers have identified the need to make some improvements to how Area Boards distribute their budget (excluding the proportion allocated to Community Area Partnerships). A small Grants Reference Group was established, made up from Councillors (from each of the three Area Board localities) and officers to revise and improve the Community Area Grants Scheme and also consider other opportunities for Councillor led funding schemes, the key elements of which are outlined in this report.

Background

2. To date the scope of Area Boards to allocate their grant has been largely confined to the Community Area Grants scheme, which is managed by community area managers with decisions being made by the members of the Area Boards, frequently in consultation with the wider membership and the community. Grants are linked to local priorities, including those identified in the community plan.
3. Historically, there were a range of funding processes used by the former district councils and understandably unitary councillors, officers and applicants have sometimes found the new Community Area Grants scheme challenging to get to grips with; suggesting that there may be value in providing briefings and/or familiarisation sessions in the coming year.
4. It is important that grants criteria is clear and the application process easy and accessible, whether this is made available in hard copy or via the Council's website. It has been recognised that criteria, councillor guidance and presentation of information to the public can be improved.
5. The Community Issue System has enabled local people to raise issues directly with their local Area Board and many have pursued 'sticky' issues in this way. Consequently, councillors have been keen to take up such issues on behalf of constituents and seek funding from the Area Board. The main

approach for solving local issues however, is to engage local service providers and partner organisations to use their extensive resources to tackle local problems.

Main Considerations for the Cabinet

6. Improvements to the Process

The application process and funding criteria for the Community Area Grants Scheme has been revised (see Appendix 1-3), based on observations received by the Grants Reference Group, including feedback from Councillors. These changes seek to improve the application process for those seeking funding, assist consideration of applications by officers and to provide clarity for decision making by members of the Area Boards.

7. Area Board Projects

It has become clear during the last six months that in addition to the Community Area Grant Scheme, Area Boards may wish to use a proportion of their funding for projects which fall outside the criteria of the Community Area Grant Scheme. These projects would be initiated by Area Board members for consideration and approval by the Area Board. The Grants Reference Group considered this proposal carefully and recognised that this could impact significantly upon the amount of funding available to support applications from community groups and organisations. It was felt that Boards may wish to limit the amount of money used in this way in order to retain a viable grants pot. Following consideration by the Chairmen of the Area Boards it was considered that this limit should be a matter for each Area Board itself to consider in the light of local circumstances. Consequently, it is considered that the following guidance should be provided to the Boards:

Any project initiated by a member of the Board outside of the Community Grants system will require the approval of the Board and should set out clearly one or more of the following:

- *evidence of community need;*
- *clear links to the community plan*
- *evidence that it addresses an ongoing issue that has been logged via the Community Issues System*

In considering such requests, the Board will need to bear in mind the impact this will have on the amount of funding available to support applications from local community groups and organisations.

8. Familiarisation

From feedback received by the Grants Reference Group and officer observation since the introduction of the current Community Area Grants Scheme, it has become evident that there is some inconsistency in the

application of the existing funding criteria by applicants, officers and Councillors when making decisions. In view of this, is suggested that:

- i. Charities Information Bureau is invited as part of its Service Level Agreement with the Council - to provide support to any applicant seeking funding advice or help to complete application forms.
- ii. Community Area Managers are provided with additional training to ensure they are fully conversant with the funding criteria.
- iii. All Councillors be offered a briefing on the new funding criteria through the Area Board Co-ordination (ABC) meetings.

9. Request for roll-over of un-spent Area Board Budget

The Grants Reference Group considered that Area Boards should in exceptional circumstances be permitted to carry forward budgetary under spends where funds were committed but not yet paid to the grant recipient at the end of the financial year.

In conjunction with the Finance Department it was agreed that in future Area Board awards will be guaranteed for one calendar year from the time of the award being made by the Area Board (this is to accommodate larger capital projects which may take some time to accumulate the balance of their funding).

Roll forward of any non-committed unspent budget over £1,000 would require the approval of the Cabinet.

Environmental Impact of the Proposal

The decentralisation of decision making and community governance arrangements is in accordance with the aims of the Sustainable Communities Strategy for Wiltshire 2007-2016.

Equality and Diversity Impact of the Proposal

Improvements to the funding process adopted by the Area Boards should ensure that it is open and transparent and as accessible to the community of Wiltshire. Improvements have been made to Community Area Grants application form in consultation with the Council's Equalities and Diversity Manager.

Risk Assessment

This report seeks to address risks associated with the existing Area Board grants scheme. The risks associated with making minor changes to the process and procedures to the distribution of Area Board budget, are minimal and outweigh the risk to retaining the current scheme, which is causing minor irritation and confusion.

Financial Implications

There are no budgetary implications associated with this report. Officers within the finance department have been consulted to ensure that the process of

administering the Area Board budget falls within the Council's financial regulations.

Legal Implications

The Council is empowered to make community grants under the provisions of Section 2 (wellbeing) of the Local Government Act 2000.

Options Considered

The Grants Reference Group considered a range of options to bring about the suggestions contained in this report, the majority of which arose from user feedback.

Conclusion

The adoption of the recommendations set out in this report will ensure improved mechanisms for the distribution of the Area Board budget and in so doing advance the satisfaction levels of those engaging with the process as well as providing greater opportunities for Councillors to enhance their community leadership role.

Proposals

1. That the funding process and criteria for the Community Area Grants Scheme outlined in Appendix 1-3 of this report are approved.
2. That Area Boards be permitted to allocate funding from the Area Board budget, to support projects initiated by members subject to the conditions set out under paragraph 7 below.
3. That a programme of familiarisation related to Area Board grants outlined in section 8 (sections i - iii) of this report be approved.
4. All grants awarded by Area Boards are guaranteed for a period of 12 months from the date of approval with any consequent funding commitments rolled forward at the end of the financial year as necessary.
5. That the Director of Communities, Libraries, Heritage and the Arts be authorised to ensure that all necessary arrangements are made to implement the recommendations in readiness for the first Area Board meetings in April 2010

Reason for Proposals

These proposals seek to ensure the smooth delivery of Area Boards grants through the adoption of funding criteria and guidance to ensure an easily accessible and transparent process for both the community and voluntary sector and members of the Area Boards.

Niki Lewis, Service Director, Communities, Libraries, Heritage & Arts

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Background Papers

Notes of the Grants Reference Group

Name Appendices

Appendix 1: Community Area Grants Criteria

Appendix 2: Community Area Grants Application Form

Appendix 3: Sources of Local Funding, support and Advice

CHIPPENHAM AREA BOARD

Date	Location	Area Board Agenda Items	Cabinet Member Attending	Other events (provisional)
22 Nov 2010	Wiltshire and Swindon History Centre Cocklebury Road Chippenham Wiltshire SN15 3QN	<p>Community items: Partner items: Corporate items: Local Transport Plan Funding Allocation – to consider the proposals for transport schemes Local Transport Plan Car Parking Strategy – to report on the consultation outcomes Wiltshire Council’s New Approach to Providing Face to Face Customer Access to Council Services</p> <p>Community Area Grants will be considered.</p>	John Brady (Economic Development, Planning and Housing)	2011 Councillor Census Community Flooding – to report on the consultation outcomes Budget Consultation
17 Jan 2011	St Peter’s Primary School, Lords Mead Chippenham Wiltshire SN14 0DH	<p>Community items: Partner items: Corporate items:</p> <p>Community Area Grants will be considered.</p>	John Noekin (Resources)	

Community area manager: Victoria Welsh (victoria.welsh@wiltshire.gov.uk)
 Democratic services officer: Julia Densham (julia.densham@wiltshire.gov.uk)
 Service director: Parvis Khansari (parvis.khansari@wiltshire.gov.uk)

